



## WAVE Minutes

January 19, 2016, 5:30 pm to 8:00 pm  
Councillor's Boardroom, 2<sup>nd</sup> Floor, City Hall

### Attendees

<b>Committee Members</b> Jackie Foord (chair) Angelica Hernandez (co-chair) Emily Dietrich Dawn Newton Jennifer Jennax Hendriatta Wong Meghana Valaupdas Claudette Rain Sandra Woitas Dilara Yegani Hersharon Sandhu Philomena Okeke-Ihejirika Meheret Worku  <b>Council Sponsors</b> Councillor Bev Esslinger  <b>Regrets</b> Cristina Stasia Mia Norrie	<b>Staff</b> Kaylin Betteridge Brett Esslinger Kate Gunn Marian Bruin  <b>Guests</b> Councillor Knack Margaret Blair
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### 1. Welcome

Chair Jackie Foord welcomed the committee members and guests.

### 2. Approve Minutes and Agenda

Approval of the January 19<sup>th</sup> agenda and December 15<sup>th</sup> minutes by consensus.

### 3. Presentation/ Policy Discussion

#### City of Edmonton Staff Childcare Policy, Margaret Blair

M. Blair provided a presentation and update on the status of the City of Edmonton Childcare Policy for City Staff development and consultation to date with the WAVE Childcare Policy Project Team, YMCA and End Poverty.

- The WAVE Childcare Policy Team met with M. Blair and identified priority areas in this policy development. Key suggestions are a need for affordability, opportunities for parents'



leadership and involvement, ability to support diversity and a focus on quality early childhood learning.

- The City is working on finding a balance in the policy and selection criteria between providing a high quality and accessible childcare, with allowing providers to operate successful businesses.
- The report goes to City Council March 22, 2016.
- Next steps include: Policy to be reviewed with the General Manager; M. Blair and the WAVE Childcare Policy Team will review a report being done by the Muttart on best practices in Childcare, and the WAVE Childcare Policy Team will continue to work with M. Blair on the Council Report and Childcare Policy.

#### **4. Women's Initiative Update- Councillor Esslinger**

Councillor Esslinger provided an update on the Women's Initiative Work

- Women and Money (WAM) second meeting is on January 20. This group is planning to host events and to provide information to women of all backgrounds in Edmonton to increase their awareness and education about financial literacy. Will provide another update as planning develops.
- An application was submitted to Federation of Canadian Municipalities for Diverse Voices; project to engage multicultural community. It is anticipated that they will receive a response in the next few weeks.

#### **5. WAVE Three Year Strategic Plan**

##### **Jackie Foord**

J. Foord provided an overview of the updated draft of WAVE's Strategic Plan. The following comments were provided and will be incorporated into the next draft.

- Feedback was given to specifically link the Strategic Plan to Women@theCity.
- Wave will present an annual report to City Council.
- Apply findings from the Women's Initiative Scorecard.
- Ensure consistent wording and add intersectional.
- Note who the primary stakeholders are.
- Provide an overview on WAVE at the start of the plan.
- WAVE voted unanimously for the Strategic Plan to cover 2016-2018.



- Once the plan is finalized, graphic design will be added, similar to the design of WAVE's Annual Report.
- **Actions:**
  - **Committee members** are requested to send comments to Brenda Wong and Kaylin Betteridge. Summary of comments will then be forward to Jackie.
  - **Brenda** will send Jackie text from the 2015 Annual Report for WAVE's overview.

**Motion:** That WAVE's Strategic Plan be approved with minor edits. Carried by Angelica Hernandez, seconded by Jennifer Jannex. Unanimously voted in favour.

## **6. Ward 12 By-Election forum hosted by WAVE**

**Sandra Woitas**

- WAVE Leadership Team is planning this forum.
- Currently 32 people have registered, indicating their intent to run as a candidate in Ward 12
- Because of the large number of candidates WAVE discussed strategies to host an forum with such a large groups.
- It was proposed that all Candidates will be given 1 or 2 questions in advance of the event that are related to issues that impact women in the Ward and in Edmonton. they will be provided with about 3 minutes per candidate to answer the questions.
- To make the event more accessible for parents, it was suggested to find a space for Friday, February 5<sup>th</sup>. If no space can be found, the event will be held February 11<sup>th</sup>.
- Key messaging for this event will be WAVE is providing an opportunity for civic engagement around gender issues.
- The Youth Council has expressed interest in submitting a question.
- All available WAVE members asked to attend.

**Action:** Kaylin Betteridge to look into spaces for Friday, February 5<sup>th</sup> and close captioning.

## **7. Ethical Guidelines**

All agencies, boards, and commissions with the City of Edmonton are required to adopt Ethical Guidelines.

**Motion:** That WAVE to Adopt the Ethical Guidelines. Moved by Philomena Okeke-Ihejirika. Seconded by Dawn Newton. Unanimously voted in favour.



## **8. WAVE recruitment**

### **Jackie Foord**

- There are three positions to fill for WAVE's next term. The posting closes January 29, 2016. New members will start in May, 2016.
- The City Clerk's Office has expressed a concern regarding succession planning for WAVE over the next three years. The WAVE terms are staggered, so there will be continuity. WAVE will continue to monitor to plan for succession.
- WAVE will need to form a subcommittee to shortlist and make recommendations and determine what skills and characteristics are needed for the WAVE Committee.

## **9. WAVE Working Groups Check In**

Leadership – No further updates.

Engage - Update attached.

Gender Lens – Update attached

**Motion:** That WAVE agrees with the contents of the Gender Score Card. Moved by Angelica Hernandez, Seconded by Dawn Newton. Approved 11/12 (one member abstained).

Policy

- Assessment form is being worked through with the Childcare Policy and will be re-evaluated following the completing of this policy initiative.
- New policies will be recommended at the next meeting.

## **10. Other Updates**

### **a. March 8<sup>th</sup>, International Women's Day**

- Event at City Hall from 10:00am- 11:00am.
- The program currently being confirmed. Sandra Woitas and Cristina Stasia are booked to speak.
- The theme this year is Gender Parity.
- It was suggested to also consider including an elder or indigenous speaker in support of the Truth and Reconciliation Year.

### **b. Social Return on Investment**



- Social Return on Investment Council Report is scheduled for February 23. Jennifer Jennax will provide information at the next WAVE meeting.

#### **9. Next Meeting**

**Tuesday February 16, 2015 • Councillors Board Room, 2nd floor City Hall • 5:30 to 8 pm**

Meeting was adjourned at 8:05 pm.