

**Task Force for the Elimination of Poverty Meeting**  
**Wednesday, September 2, 2015 4:00 - 7:00 PM**  
**Councillors' Boardroom, City Hall**

**MINUTES**

**Present:**

**Members:** Mayor Don Iveson (Co-Chair), Bishop Jane Alexander (Co-Chair), Councillor Ben Henderson Mark Holmgren, Zahra Somani, Maria Mayan, Sandra Huculak, Justin Archer, Eugene Ip, Joseph Doucet, Fiona Cavanagh, Sarah Eadie, Yvonne Chiu, Janice Melnychuk, Tiffany Linke-Boyko, Dr. Louis Hugo Francescutti

**Regrets:** Councillor Amarjeet Sohi, Dr. Daniel McKennitt, Jeffrey Bisanz, Kate Chisholm, John Thomson, Carman McNary

**Guests:** Pilar Martinez, Kate Quinn, Dilara Yegani, Catrin Owen, Corinne Saad, Tanis Liebreich, Rosey Dodgeman

**COE Staff:** Lyall Brenneis, Kate Gunn, Bin Lau, Joshua Manego, Lucenia Ortiz, Kris Andreychuk, Dallas Dyson, Mark Torjusen, Patricia Waisman, Walter Trocenko

**Minutes**

Discussion	Actions
<p><b>1. Call to Order</b></p> <ul style="list-style-type: none"> <li>■ Mayor Don Iveson called the meeting to order at 4:05 p.m.</li> <li>■ The August 17 minutes and the September 2 agenda were approved.</li> <li>■ Mayor Iveson stated that the focus of our meeting tonight is the two big events this September: EPE Launch on Sept. 18 and the Council presentation on Sept. 22.</li> </ul>	
<p><b>2. Communication Plan for EPE Launch</b></p> <p>Sandra Huculak, Co-Chair, of the Communications Committee presented the detailed program for the September 18 EPE Launch.</p> <p>The speakers for the event had been confirmed: Bishop Alexander will welcome and introduce the speakers in the program. Elder Gilman Cardinal and Yvonne Chiu to open and give blessings, Daniel McKennit and Fiona Cavangh will each provide the round table perspective and Mayor Iveson will present the EndPovertyEdmonton Strategy.</p> <p>Task Force members are encouraged to promote the event in their networks.</p>	<p>Project Team will send briefing folders for the Task Force that includes a printed copy of the EPE Strategy and event briefing materials.</p>

<p><b>4. Plan for September 22 City Council Presentation</b></p> <p>A plan for the EndPovertyEdmonton Strategy presentation to City Council was discussed. It was emphasized that this report to City Council will be received for information.</p> <p>The Task Force delegation will consists of Bishop Alexander, Dr. Daniel McKennitt, Carman McNary, Sarah Eadie and Anne Smith. They will be provided with speaking notes, including a Q &amp; A section.</p>	
<p><b>5. Implementation Planning</b></p> <p>A road map to implementation planning was presented at the meeting that includes the following:</p> <ul style="list-style-type: none"> <li>• Extending the Task Force to spring 2016</li> <li>• Formation of a planning team to develop the implementation plan for Task Force review</li> <li>• key areas of work in the implementation planning phase</li> <li>• critical path to the various activities toward the development of the implementation plan</li> </ul> <p>The Task Force provided key insights on implementation planning for consideration in the next discussion:</p> <ul style="list-style-type: none"> <li>• selection process for members of the planning team ensuring we have the right mix that could include essential capacity for implementation planning, represents a gap in the Task Force and previous involvement</li> <li>• need to identify key partners for the implementation; inviting people to be part of the plan and what they can take on</li> <li>• accountability is essential</li> <li>• assessing risk be part of the discussion</li> <li>• governance discussion consider strategic or long-term stewardship, champions of the EPE strategy</li> </ul>	<p>Project Team to develop a Terms of Reference for the Planning Team for Task Force review</p>
<p><b>6. Wrap-Up and Next Steps</b></p> <p>Bishop Alexander reminded everyone once again of the milestone events for the Task Force:</p> <ul style="list-style-type: none"> <li>■ Sept 18 EPE Launch</li> <li>■ September 22 Council presentation of the EPE Strategy</li> </ul>	
<p><b>9. Adjournment</b></p> <p>Meeting was adjourned at 7:00 PM</p> <p><u>2015 Task Force Meetings</u></p> <ul style="list-style-type: none"> <li>• October 15</li> <li>• November 9</li> </ul>	