

Date: September 9, 2015

**CEYC Orientation Meeting Minutes**

In Attendance:

1. Jasmine Wang
2. Thomas berkes
3. Genna DiPinto
4. Armaan Somani
5. Saga Darnell
6. Lauren White
7. Liza Chatterjee
8. Tianna Leblanc
9. Marlene Wong
10. Alex McRae
11. Marina Bannister
12. Cam Somerville
13. Jo Picard
14. Amy Boyd
15. Kelly Bennett
16. Ravina Anand
17. Angelika Matson
18. Quinten Starko
19. Kabir Nadkarni

Excused Absence:

1. Aura Leddy

Others In Attendance:

1. Andrew Knack
2. Ian Smith

1. Call to Order:

The meeting was called to order by Ian Smith at 5:45 PM

2. Approval of Agenda:

Agenda was soft and not an approved agenda as it was orientation

Ian discussed items for Agenda

n/a moved to approve the agenda

n/a The motion was seconded by \_\_\_\_\_

3. Approval of Minutes

n/a as there were no minutes

The motion was seconded by \_\_\_\_\_

#### 4. Discussion

Write down key points and any motions

- Marina Banister was selected as Chair
- Cam Somerville was selected as Vice Chair
- Date of Strategic Planning will be shared with committee within 2 days
- Bylaw and mandate were discussed
- Introductions of all members
- Cllr. Knack spoke about his role in supporting the committee
- Discussion occurred around role expectations of each other, notes were taken by **Ian** below
  - inform Chair if will miss a meeting
  - try your best to make deadlines, if can't adjust task
  - seek help and ask questions often if confused or not sure
  - understand your priorities as a committee member, fulfill your role to the best of your ability
  - have an open and honest dialogue and be comfortable sharing ideas with committee
  - Have a determined minute taker and return in timely fashion
  - reach out to find youth voice and advocate for what CEYC does and gathering input from other youth
  - network and find linkages in the community
  - ask questions that are meaningful and engage others
  - responsibility as a member doesn't end when leave meetings, actively engage to seek ideas
  - don't make assumptions unless you can follow through and understand the issue and have engaged with group/public
  - have conversations outside of this room
  - know that you need to be focused and committed to fulfill your role to best of ability.

#### 5. Next meeting

To Be determined-Strategic Planning

October 7 5:30 PM Heritage Room (always first Wednesday of month)

#### 6. What needs to be accomplished for next meeting

**All members** [read over bylaw](#)

**All members** begin to think about ideas for projects/areas of interest

**Marina/Cam/Ian** prepare Agenda and outline for Strategic Planning Session

**Marina/Cam** draft contract expectations based on ideas noted above, will be discussed/approved at Strategic Planning

#### 7. Adjournment

Ian moved to adjourn the meeting.

The motion was seconded by committee

Vote \_/\_/\_

CARRIED

The meeting was adjourned by Ian at 8:15 PM.