

EDMONTON TRANSIT SYSTEM ADVISORY BOARD

MEETING #8, August 22, 2011

Scotia Place Conference Centre – Room A

PRESENT: John Vandenberg, Ryan Orchard, Bruce Robertson, John Hayes,
Gordon Smith, Elizabeth Johnston, Vaughan Hoy

ABSENT: Masood Makarechian, Brian Marcotte, John Doucette,
Christopher Dulaba, Leanne Landry, Stu Litwinowich

ETS AND CITY STAFF: Dennis Nowicki, Tracy Foran

1. Call to Order V. Hoy called the meeting to order at 1735 hr.	
2. Agenda Review Agenda was approved as presented. J. Hayes/J. Vandenberg	CARRIED.
3. Approval of the July 25, 2011 Minutes On page 5 – Update on Transit to the Airport Negotiations, second bullet, and second sentence: Should read Piggy back. B. Robertson/G. Smith	CARRIED.
4. Task Group Reports Bylaw and Mandate Review <ul style="list-style-type: none">➤ ETSAB met after the July 25 meeting to discuss the review.➤ ETSAB would like to have a collaborative meeting with Administration to exchange ideas and put recommendations forward in their report; with the assistance of a facilitator. This will give everyone a chance to share their ideas.➤ D. Nowicki met with Office of the City Clerks and other department representatives on July 27th to discuss Council's direction and the process to use for the review.➤ Four points of interest ask the boards to look at the full spectrum of options.➤ Office of the City Clerk is coordinating this, and D. Nowicki is the department representative.➤ Waiting for guidelines for report format and decision from the Office of the City Clerk about a consultant.➤ Some groups are further ahead in the process than others, depending on how the groups are set up and their current functional state.	

<ul style="list-style-type: none"> ➤ Some groups will have a full report with recommendations and others will provide a status update. ➤ Each board will put forward their own reports, so there will be 9 reports total. Reports will not be the same for each board. ➤ Reports/information should be ready for year end; at minimum a status update must be provided with a final report presented at a later date. ➤ D. Nowicki stated that he could possibly provide funds to pay for consultant to facilitate meeting between ETSAB and ETS Administration; as long as it was reasonably priced. Members were asked to think of people in their social circles that could possibly do this job. Consultant should be external to the City but have knowledge of how the City works. Bring your suggestions to September meeting to discuss with D. Nowicki. ➤ V. Hoy will pull together interested board members to put together a framework of ideas that would be discussed. This will be done prior to the September meeting. <p>Marketing Standing Committee</p> <ul style="list-style-type: none"> ➤ This group will meet on August 23, 2011 after the Smartbus meeting/presentation at DATS (1930 – 1945 hrs.) ➤ We will be drafting an agenda that will outline our plans/activities for the remainder of the year and will bring to September meeting for approval. ➤ We have completed our Action Plan. <p>Fare Policy Task Group</p> <ul style="list-style-type: none"> ➤ No report. <p>LRT Task Group</p> <ul style="list-style-type: none"> ➤ No report. <p>Commuter Rail Task Group</p> <ul style="list-style-type: none"> ➤ MOTION: ETSAB strongly encourages/recommends the City of Edmonton maintain rail right of ways throughout the city for recreational and transportation usages. ➤ INFORMATION: J. Hayes/J. Vandenbeld ➤ MOTION: The City to investigate/consider pilot project on heavy rail using the CN line to the west to service Spruce Grove and, Stony Plain to Edmonton, and the CP line to the south servicing Wetaskiwin, Millet, Leduc, Nisku to Edmonton. These lines would serve the Capital Region. ➤ INFORMATION: B. Robertson/E. Johnston 	<p>CARRIED.</p> <p>CARRIED.</p> <p>CARRIED.</p>
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<p>➤ MOTION: To close the Commuter Rail Task Group. J. Hayes/V. Hoy</p>	
<p>5. Managers Report</p> <p>D. Nowicki reported that the Report for the Airport Service goes to TIC on September 6, 2011. Also that a report on Seniors Mobility goes to TIC on October 4, 2011. Also, Annual Seniors Pass and Transit Fare Structure – 3 year Model go to TIC on October 4, 2011. September 19 Community Services Committee will review Alternative Transportation for shuttling seniors to/from seniors centres. Edmonton Seniors Coordinating Committee to present.</p> <p>Question from the minutes: Members noted the importance of ETSAB providing formal comments to TIC regarding Airport Service and Fare Policy.</p> <p>MOTION: (Fast track) Empower L. Landry (Fare Policy) and M. Makarechian (Airport Service) to initiate preparation of formal comments.</p> <p>J. Vandenbeld/J. Hayes</p> <p>Question: <i>At a number of the southside LRT stations and transit centres there is a lack of “ no smoking” signage or ashtrays for people to use. Could ETS either install ashtrays or post the no smoking signs? (D. Nowicki indicated he would follow up on this question – see response):</i></p> <p>All Transit Centres are equipped with ashtrays. They are installed on platform at the end of the Transit Centre building. They are located approximately 5m away from the building structures. The intent is for the customers to dispose their cigarette butt before entering the building or boarding the bus. There are "no smoking" signs installed to the glass of the building both inside and outside. Certainly we can install additional "no smoking" signs. No Smoking signs are placed on the walls and posts immediately across the tracks from the platform at all LRT stations. We will review all stations to ensure they are visible and not damaged. We will also review all street entrances into the stations and ensure ashtrays and No Smoking signs are installed.</p> <p>Question: <i>Bee Clean Contract - Are they responsible for the cleaning of the transit centre (external to building)? If so, how frequently does this occur? (D. Nowicki stated he would obtain clarification on the scope of the contract. See response):</i></p> <p>Our present cleaning contractor (Bee Clean) is responsible for cleaning the inside and outside of the building structure. They are also responsible for picking up the garbage cans and litter to the Transit Centres. In terms of frequency of cleaning service, all Transit Centres are cleaned at least once a day. Some of the larger or busy Transit Centres such as Southgate and Century Park are serviced twice a day or depending on the season's special event, i.e.: Capital Ex, there could be an additional cleaning service.</p>	<p>CARRIED.</p>
<p>6. DAG Report</p>	

➤ No report.	
ATU 569	
➤ No report.	
CUTA Conference	
➤ Discussion of who is eligible to attend.	
➤ Gordon Smith and John Vandebeld are both interested.	
➤ Gordon stated he would let John attend this year and members asked that a note be made that Gordon could be considered next year.	
➤ D. Nowicki to work with J. Vandebeld on the travel and conference registration arrangements.	
TIC Luncheon	
➤ Will be held on August 29, 2011 in the Councillors Boardroom.	
➤ Members who will be attending are V. Hoy, J. Vandebeld, G. Smith, R. Orchard, J. Hayes, C. Dulaba, and M. Makarechian.	
➤ Members in attendance agreed that an informal style of meeting similar to last year would be best.	
➤ Topics that should be discussed are:	
Transit to the Airport	
Core Rail (Commuter)	
Fare Policy	
Bylaws and Mandate Review	
Direction that Council would like to see us to year end.	
7. Topic(s) of the Night	
➤ Core Rail – Completed its tasks and will submit several recommendations to TIC in September.	
Meeting ended at 1950 hrs. (No formal adjournment due to insufficient number of members at the end of meeting for quorum).	

Next meeting: Monday, September 26, 2011 at Percy Wickman (DATS)