

City of Edmonton
Accessibility Advisory Committee
(AAC) Meeting Minutes
January 18th, 2016
 CN Tower, Room 1202
 4:30 pm – 6:30 pm

Present: D. Gajadhar (Conference call) A. Jaffer
 E. Lavallee A. LeMaistre R. Marshal
 M. Miller S. Thompson V. Van
 Q. Wade (Conference call)

Regrets: J. Davies-Davis E. Jackson L. Taylor
 Z. Weeks

Presenter: B. Matthieson

Guest: E. Betchinski

Staff: H. Crowe C. Lamoureux L. Tanzi

Notes	Action
1. Call to order At 4:43 pm	
2. Approval of agenda Agenda of January 18th, 2016 approved Moved by E. Lavallee ; Seconded by A. Jaffer	Carried
3. Approval of Minutes Minutes of November 9th, 2015 Moved by Q. Wade ; Seconded by A. Jaffer	Carried
4. Sub-Committee Update <ul style="list-style-type: none"> 1) Policy <ul style="list-style-type: none"> i. Overview of the policy committee accomplishments from 2015: <ul style="list-style-type: none"> a. Cancellation policy for events b. Sponsorship guidelines c. AAC Orientation binder review (Mandate review) d. Roll curbs discussion e. U of A Research study discussion f. Review of Social Media guidelines g. Promotion of the AAC (new name launch) 	

- h. Public attendance guidelines
- i. Trying to find good research statistics for the City of Edmonton for persons with disabilities
- j. Guidelines for member time commitment
- k. Discussions on Public events, Accessibility and E-Park
- 2) Community Engagement
 - i. Overview of the Community Engagement committee's accomplishments from 2015:
 - a. Created Infographic from the Insight survey results. Distributed at events.
 - b. Promotions on Facebook and Twitter
 - c. SWAG, promotional items, messaged discussions (how to get our name out)
 - d. Media Requests (Rogers Place, APAW, E-Park, IDPD)
 - ii. 2016 goals
 - a. Social Media Policy/Guidelines
 - b. Continue to engage the public
 - c. Working relationship with the Barrier Free sub-committee

5. Alberta Committee of Citizens with Disabilities (ACCD) presentation

- 1) Overview
 - i. ACCD is directed by a volunteer board that strives to improve the quality of life of people with disabilities.
 - ii. Guiding Principles: full participation, accessibility and equity.
 - iii. ACCD is dedicated to educating individuals, organizations, legislators, schools, design-makers, airport personnel and employers about disability related issues.
 - iv. ACCD provides education and awareness; projects and research (i.e. violence in women with disabilities); collaborations and partnerships; support and referral (provide assistance to fill in forms); and help students with disabilities with bursaries and awards.

6. Accessibility PowerPoint presentation

- 1) Updating of PowerPoint
 - i. Presentation needs to be updated due to the age of the presentation. Is the information still current with the 2010 codes?
 - ii. How should the AAC use this PowerPoint? Share on the City of Edmonton website as a resource?
 - iii. Presentation should have a voice over to be accessible to all.
 - iv. Create a separate working group to review the PowerPoint.

C. Lamoureux to invite AAC members and any experts in the community to join this working group.

7. Administrative/Executive Update

- 1) Stylebox AAC video
 - i. Stylebox Media has been paid up to the end of 2016.

<p>ii. On January 26th, the final shoot will be with the arena project staff to show AAC members reviewing designs.</p> <p>iii. Stylebox media is still incorporating our animated logo into different scenarios and scenes across the City of Edmonton to show involvement for persons with disabilities.</p> <p>iv. A. LeMaistre provided narration for the video.</p> <p>v. By the next AAC meeting, there should be a preview of the video available.</p> <p>2) Recruitment AAC</p> <p>i. The AAC is looking to add up to three new recruits for the 2016-2017 term.</p> <p>ii. AAC recruitment is on until January 29, 2016. More information can be found here: http://www.edmonton.ca/city_government/city_organization/current-recruitment-campaigns.aspx</p> <p>iii. March 3rd, 2016 the AAC will participate in the short listing. Z. Weeks (as Vice Chair) will be reviewing in place of S. Thompson.</p> <p>3) The Big Picture</p> <p>i. D. Gajadhar pitched the Big Picture presentation. The Executive decided to move forward and a date was chosen for January 28th, 2016 at the CN Tower.</p> <p>ii. Looking to share Canadian and US Initiatives that are currently happening. Also the modernization of disability services and how they impact society as a whole. Also to look at what other municipalities are currently doing.</p> <p>4) Collaboration with Barrier Free Sub-committee</p>	<p>If anyone is interested, please email C. Lamoureux.</p> <p>Let Executive know of any qualities that the AAC should recruit for.</p> <p>Tabled until February AAC meeting.</p>
<p>8. Old Business</p> <p>1) Blatchford</p> <p>i. Edmonton Visitability Task Force will be going to the Executive meeting with City Council to discuss having visitable homes in Blatchford.</p> <p>9. New Business</p> <p>1) AAC Public Attendance guidelines approved</p> <p>i. Revision: Add (for Guests) to the title.</p> <p>Motion: To adopt and use the Accessibility Advisory Committee (AAC) Public Attendance guidelines (with revisions).</p> <p>Moved by: Q. Wade ; Seconded by M. Miller</p> <p>10. Next Accessibility Advisory Committee meeting will be held on February 8th, 2016 beginning at 4:30 p.m. at City Hall, Heritage Room.</p>	<p>Carried</p>

11. Adjournment

The meeting adjourned at 6:14 pm