

# EDMONTON

## ADMINISTRATIVE DIRECTIVE



### TITLE

**PROCUREMENT OF GOODS, SERVICES AND CONSTRUCTION**

### NUMBER

**A1439C**

### DELEGATED AUTHORITY

**BYLAW 12005 THE CITY ADMINISTRATION BYLAW**

### DEPARTMENT

**CORPORATE SERVICES**

### STATEMENT

The City of Edmonton spends approximately \$1 billion annually on a wide range of goods, services and construction. The City expects that all purchases will be conducted in an open, fair, transparent and accountable manner that achieves best value for the City and supports City Council's environmental, social and economic objectives.

Procurement procedures and processes protect the interests of the City, the public and persons participating in the procurement process.

### PURPOSE

The purpose of the Directive is to establish guiding principles, procedures and processes for the procurement of goods, services and construction.

### APPLICATION

This Directive applies to any individual employed by the City of Edmonton that reports directly or indirectly to the City Manager, the City Auditor and the Edmonton Police Service, and applies to those individuals employed/contracted by the City on a personal services agreement.

### LEGISLATIVE AND ADMINISTRATIVE AUTHORITIES

- New West Partnership Trade Agreement (NWPTA)
- Agreement on Internal Trade (AIT)
- Sustainable Purchasing Policy C556
- Private Public Partnership Policy C555

APPROVED:

DATE: MARCH 31, 2014

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## ADMINISTRATIVE DIRECTIVE

**TITLE**

**PURCHASING OF GOODS, SERVICES AND  
CONSTRUCTIONS**

**NUMBER**

**A1439C**

**DATE**

**MARCH 31, 2014**

- Purchasing Light Duty Vehicles Directive A1451
- Lease Financing Directive A1441
- Code of Conduct Directive A1100C
- Contracting with Parties who have a Dispute with the City Directive A1428A
- City Employees Contracts with the City Directive A1203B
- Discipline of City Employees Directive A1102
- Review and Execution of Agreements Directive A1459