



CITY POLICY

POLICY NUMBER: C464

REFERENCE:

City Council 1992 04 28
Bylaw 9635 – Cost Recovery
Policy C457A – Peacetime Emergency Plan
Transportation of Dangerous Goods Control Act

ADOPTED BY:

City Council

SUPERSEDES:

NEW

PREPARED BY: Dangerous Goods Review Committee

DATE: 1991 12 18

TITLE: Clean-Up of Dangerous Goods

Policy Statement:

Clean-up of Dangerous goods resulting from third party spills in the City of Edmonton will be managed in a coordinated fashion by the Fire Department in order to minimize any adverse effects on life, health, property or the environment.

The City will attempt to recover costs associated with the clean-up of Dangerous Goods.

The purpose of this policy is to:

1. To ensure that responsibilities and procedures for dealing with the clean-up of Dangerous Goods are clearly identified and understood.
2. To ensure that clean-up costs are appropriately allocated to the responsible party.

This policy is subject to any specific provisions of the Municipal Government Act or other relevant legislation or Union Agreement.



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1. DEFINITIONS

- 1.01 Dangerous Goods are defined as any material or substance that may constitute an immediate or long-term adverse effect to life, health, property or the environment, when burned, spilled, leaked or otherwise released from its normal use, handling, storage or transportation environment. Dangerous Goods shall include those products, substances and organisms as covered by the Transportation of Dangerous Goods Regulations.

2. RESPONSIBILITIES

2.01 CITY COUNCIL

- (a) Approve this policy.

2.02 CITY MANAGER

- (a) Recommend this policy and changes to this policy.

2.03 FIRE DEPARTMENT

For third party spills:

- (a) Manage, delegate, or coordinate other civic departments or agencies, in the clean-up of dangerous goods and public information on the incident;
- (b) Plan and document clean-up procedures;
- (c) Analyze and identify dangerous goods which have been spilled;
- (d) Provide technical liaison and obtain technical expertise and feedback from external agencies regarding the identification and clean-up of dangerous goods;
- (e) Liaise with Alberta Environment and Alberta Public Safety Services regarding information, procedures, advice and billing related to clean-up of dangerous goods;
- (f) Coordinate decontamination services for City personnel and the community on behalf of the City, in the clean-up of dangerous goods;
- (g) Document each incident and provide a history of clean-up for the City.

2.04 Police Services:

- (a) Provide access and security in the clean-up of dangerous goods.

2.05 Finance:

- (a) Provide collection services for the recovery of costs associated with the clean-up of dangerous goods;



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- (b) Liaise with the Office of the City Solicitor in the recovery of costs requiring legal action.

2.06 Office of the City Solicitor:

- (a) Coordinate with Finance, any action related to recovery of clean-up costs;
- (b) Liaise with the Province in discussing - determining cost recovery procedures.

2.07 Corporate Communications Office:

- (a) Upon direction of the Fire Department, prepare and coordinate the necessary public information materials and activities.

2.08 Office for the Environment:

- (a) Coordinate, consolidate and distribute the documented departmental procedures;
- (b) Maintain a reference library on clean-up of dangerous goods.

2.09 All Departments:

- (a) Within the limits of training and knowledge, departments are responsible for handling any of their own departmental spills, should any occur;
- (b) Provide proper training to all employees who may be required to respond to a spill;
- (c) Provide clean-up services for third party spills as agreed with, and coordinated by the Fire Department;
- (d) Document all procedures and practices associated with handling, response and clean-up of dangerous goods;
- (e) Notify Finance of all chargeable incidences, accurately monitor and report to Finance in a timely basis, all costs associated with clean-up of dangerous goods, for specific incidents.

3. PROCEDURES

As per documented departmental procedures and practices associated with handling, response and clean-up of dangerous goods. The consolidated set of procedures will represent the City's corporate manual for handling of dangerous goods.