



MANDATE:

- ✳ The Advisory Committee is responsible to provide a volunteer resource to assist and support River Valley Alliance involvement and participation in local or regional events, projects, public processes and other activities as approved or directed by the Board.

SUBCOMMITTEES:

✳ Naming and Branding	✳ Leadership
✳ RiverFest (Fall Festival)	

CURRENT ADVISORY COMMITTEE ACTIVITIES:

✳ participation at events to promote the goals of the organization	✳ regular attendance at monthly meetings
✳ review and advise on program development and design	✳ participate in volunteer orientation

REMUNERATION:

- ✳ **NONE** - Committee members serve in a voluntary capacity.

APPOINTMENT TERM:

- ✳ Two-year terms, (from May 1 to April 30) renewable to a maximum of six consecutive years.
- ✳ City of Edmonton Volunteer Management practices include an annual evaluation of board members. *[City Policy C575A]*

TO APPLY:

- ✳ Applicants are required to complete the online Taleo application, and attach a current resume plus three written letters of reference. (References should be from individuals that can comment on the relevant qualities, skills or knowledge you possess.)

APPLICATION PROCESS TIMELINE:

Community Services Committee of Council serves as the Selection Committee for this Committee. It is anticipated that selection processes will take place on the following dates:

- ✳ March 3, 2016 - Applicant Short Listing
- ✳ March 17, 2016 - Applicant Interviews
- ✳ April 5, 2016 - Appointments made by City Council



QUALIFICATIONS

- ✳ Demonstrated commitment to the long term River Valley Alliance (RVA) goals for the Capital Region River Valley Park
- ✳ Willingness to take an active participatory role in River Valley Alliance meetings, working committees and projects
- ✳ Demonstrated ability to communicate the mission, vision and values and objectives of River Valley Alliance to stakeholders
- ✳ Knowledge/experience related to fundraising, environmental education, outdoor recreation, events, marketing and communications, regional municipal interaction and cooperation
- ✳ The ability to commit required time:
 - ✳ **6 - 8 hours per month** for Committee meetings, with opportunities to volunteer for additional RVA activities
 - ✳ **The River Valley Alliance Advisory Committee meets** the second Wednesday of each month at 7:30 am at various locations in the Capital Region.

EXPECTATIONS:

- ✳ To be an ambassador to RVA communities and stakeholders, champion its plans and activities and represent the RVA.
- ✳ To assist and support RVA involvement and participation in local or regional river-valley centered events, projects, public processes and other activities as approved or directed by the Board.
- ✳ To actively participate in Committee meetings and activities:
 - To review materials and prepare for meetings, participate in discussions and decision-making, and honor decisions of the Committee and direction from the Board.
- ✳ To bring together local volunteers, resources, partnerships and potential donors in support of approved RVA projects.
- ✳ To assist the Board and its municipal members to create increased public awareness, dialogue and support for the Capital Region River Valley Park.