

**MANDATE:**

- ✿ The mandate of the Board is to provide advice and recommendations to Council from a stakeholder perspective on issues relating to public transit.

SUBCOMMITTEES: (2 Active at a time - **Currently Active)

✿ Budget	✿ Bus Rapid Transit
✿ Long Term Fare Strategy	✿ Park & Ride
✿ Accessibility**	✿ Public Art**
✿ Governance, External	✿ Transit Innovation
✿ Transportation Strategic Planning	

CURRENT BOARD ACTIVITIES:

✿ Budget Review	✿ Public Art
✿ Accessibility	✿ Submission of reports on Park & Ride and Bus Rapid Transit to Transportation Committee for Review

REMUNERATION:

- ✿ NONE - Committee members serve in a voluntary capacity, however, eligible expenses are available for citizen members who serve on Council committees, including a child care expense allowance (for meeting attendance) based on actual receipts submitted.

APPOINTMENT TERM:

- ✿ One-year terms, (from May 1 to April 30) renewable to a maximum of six consecutive years.
- ✿ City of Edmonton Volunteer Management practices include an annual evaluation of board members. *[City Policy C575A]*

TO APPLY:

- ✿ Applicants are required to complete the online Taleo application, and attach a current resume plus three written letters of reference. (References should be from individuals that can comment on the relevant qualities, skills or knowledge you possess.)

**APPLICATION PROCESS TIMELINE:**

Transportation Committee of Council serves as the Selection Committee for this Committee. It is anticipated that selection processes will take place on the following dates:

- ✳ March 9, 2016 - Applicant Short Listing
- ✳ March 23, 2016 - Applicant Interviews
- ✳ April 5, 2016 - Appointments made by City Council

QUALIFICATIONS:

- ✳ a strong interest in transit services or the issues affecting transit systems
- ✳ (knowledge of the Edmonton Transit System or other municipal transit systems, by being a transit user or other related experience)
- ✳ enhance the diversity of the Board through talents, abilities, or perspective regarding issues affecting a municipal transit system
- ✳ be able to discuss issues on a city-wide basis
- ✳ the ability to articulate view points in a respectful manner
- ✳ senior management, financial / economics background or engineering, city and transportation planning, public policy development, or business administration would be considered assets.
- ✳ be able to commit **15 - 18 hours per month** on board-related activities
 - **The Board meets** the last Monday of each month at 5:30 pm in the Heritage Room, City Hall. Sub-committee meetings are usually held once per month

EXPECTATIONS:

- ✳ To understand the Advisory Board's mandate, bylaw, and policies
- ✳ To actively participate in Board, and at least 1 sub-committee meeting each month;
- ✳ To review materials and prepare for meetings, participate in discussions and decision-making, and to honor decisions of the Board
- ✳ To abide by the Ethical Guidelines for Citizens Who Serve on City Boards, Agencies and Committees
- ✳ To work together with other Board members and City Administration
- ✳ To have a strong commitment to ETSAB's Values of fiscally and environmentally responsible behavior, responsive to the public, and respect for all mobility needs