

**MANDATE:**

- ✳ TELUS World of Science - Edmonton, is operated by the Edmonton Space & Science Foundation to inspire life-long learning and create a positive science and technology culture in our region. The science centre is a non-profit organization designed to motivate people to learn about and contribute to advances in science and technology to strengthen themselves, their families, and their community.

STANDING COMMITTEES:

✳ Finance & Audit Committee	✳ Fundraising Committee
✳ Governance Committee	

BOARD ACTIVITIES:

✳ Governance	✳ Ambassadors of the Foundation
✳ Fundraising	

REMUNERATION:

- ✳ NONE - Board members serve in a voluntary capacity.

APPOINTMENT TERM:

- ✳ One-year terms, (from May 1 to April 30) renewable to a maximum of six consecutive years.
- ✳ City of Edmonton Volunteer Management practices include an annual evaluation of board members. *[City Policy C575A]*

TO APPLY:

- ✳ Applicants are required to complete the online Taleo application, and attach a current resume plus three written letters of reference. (References should be from individuals that can comment on the relevant qualities, skills or knowledge you possess.)

APPLICATION PROCESS TIMELINE:

Community Services Committee of Council serves as the Selection Committee for this Board. It is anticipated that selection processes will take place on the following dates:

- ✳ March 3, 2016 - Applicant Short Listing
- ✳ March 17, 2016 - Applicant Interviews
- ✳ April 5, 2016 - Appointments made by City Council



QUALIFICATIONS:

- ✳ Strong commitment to the Mission, Guiding Principles and Key Objectives of the Foundation
- ✳ Excellent knowledge of Science and Technology and world recognized leaders in these fields
- ✳ Excellent leadership and communication skills, volunteer board experience, particularly governance board experience
- ✳ The Board of Directors has established a priority to significantly increase the financial resources available to support development and expansion of science and technology related learning programs and exhibits at TELUS World of Science - Edmonton, and is seeking Directors who can lead and assist in these areas.
- ✳ Good understanding of Provincial and Federal government funding programs available to increasing science literacy.
- ✳ The ability to commit
 - Approximately 6 hours per month to Board activities.
 - The Board meets at the call of the Chair quarterly at 4 pm, in the Boardroom at TELUS World of Science - Edmonton. Directors are also invited to participate in quarterly Foundation member workshops.
- ✳ **NOTE: Short listed applicants will be subject to a Police Information Check**

EXPECTATIONS:

To fulfill the role of the Board:

- ✳ To make contributions that lead the organization toward the achievement of its mandate, and assure that it occurs in a manner consistent with organizational values.
- ✳ To provide accountability for the organization to its primary constituents and an interface with the broader community.
- ✳ Contribute to written governing policies, which address results and priorities, governance processes, and the assurance of the President's performance.
- ✳ To advocate for needed legislative change.
- ✳ To provide and seek financial support.
- ✳ To actively participate in Board meetings, workshops and activities
 - To review materials and prepare for meetings, participate in discussions and decision-making, and honor decisions of the Board.