



CURRENT PLANNING  
5<sup>th</sup> FLOOR, 10250 - 101 STREET NW  
EDMONTON, ALBERTA  
T5J 3P4  
PHONE: 311 or if outside Edmonton: 780-442-5311  
FAX: 780-496-6054  
E MAIL: SDCurrentPlanning@edmonton.ca

## CONTRACTORS' ELECTRICAL PERMIT APPLICATION FORM

APPLICATION DATE (Y/M/D): \_\_\_\_\_ COE PERMIT Number: \_\_\_\_\_

Combo Project Number: \_\_\_\_\_

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act & Regulations and shall commence within 90 days. This permit expires after one year without an extension request.

### CONTRACTOR INFORMATION:

CONTRACTOR'S COMPANY NAME: \_\_\_\_\_

CONTRACTOR'S City of Edmonton POSSE Customer ID # (if known) : \_\_\_\_\_

APPLICANT'S NAME (if different from contractor) \_\_\_\_\_

APPLICANT IS THE: ☐ Owner of Property ☐ Master Electrician hired by owner

☐ Sign Technician hired by owner ☐ Owner's representative: \_\_\_\_\_

CONTRACTOR'S ADDRESS: \_\_\_\_\_

POSTAL CODE \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

CELLULAR: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

MASTER ELECTRICIAN NUMBER: \_\_\_\_\_ NAME: \_\_\_\_\_

MASTER ELECTRICAL SIGNATURE: \_\_\_\_\_

OR SIGN INSTALLATION TECHNICIAN NUMBER: \_\_\_\_\_ NAME: \_\_\_\_\_

### OWNER INFORMATION

PROPERTY OWNER'S NAME (Print): \_\_\_\_\_

CONTACT PHONE # \_\_\_\_\_

OWNERS CONTACT ADDRESS: \_\_\_\_\_

### PROJECT SITE INFORMATION:

WORK SITE ADDRESS: \_\_\_\_\_

FLOOR NO: \_\_\_\_\_ BAY NO: \_\_\_\_\_

LEGAL SUBDIVISION: Part of: \_\_\_\_\_ Section: \_\_\_\_\_ Township \_\_\_\_\_ Range: \_\_\_\_\_ West of: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

JOB SITE CONTACT: NAME \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

DIRECTIONS: \_\_\_\_\_

**PROJECT INFORMATION:**

ELECTRICAL WORK:    ☐ UNDERGROUND SERVICE CABLE    ☐ WIRING

ELECTRICAL CONSTRUCTION VALUE: \$ \_\_\_\_\_

TYPE OF WORK:    ☐ NEW    ☐ REWIRE/RENOVATE    ☐ SERVICE CHANGE    ☐ ELECTRICAL UTILITY  
                         ☐ COMMUNICATIONS    ☐ SIGN/OUTLINE LIGHTING    ☐ BI-DIRECTIONAL METER (Solar PV)  
                         ☐ OTHER

OCCUPANCY TYPE:    ☐ RESIDENTIAL    ☐ COMMERCIAL    ☐ INDUSTRIAL    ☐ INSTITUTIONAL

BUILDING TYPE OR INSTALLATION:    ☐ SINGLE FAMILY    ☐ MULTIPLE FAMILY  
   ☐ TEMP SERVICE    ☐ RELOCATABLE UNIT    ☐ OTHER

SUPPLY SERVICE REQUIRED:    ☐ UNDERGROUND    ☐ OVERHEAD    ☐ PAD TRANSFORMER    ☐ NONE

VOLTS: \_\_\_\_\_ AMPS: \_\_\_\_\_ PHASE: \_\_\_\_\_

SERVICE CONNECTION REQUIRED:    ☐ YES    ☐ NO

DESCRIPTION OF WORK: \_\_\_\_\_

PLANS SUBMITTED:    ☐ YES    ☐ NO

**\*\*Plans are required on all electrical installations with a value of over \$50,000 or if requested.**

RESPONSIBILITY OF THE ELECTRICAL CONTRACTOR – Neither the granting of a permit, nor the approval of plans and specifications, nor inspections by a Safety Codes Officer shall in any way relieve the contractor from full responsibility for carrying out the work in strict accordance with the Safety Codes Act and the currently adopted Canadian Electrical Code Part I.

<b>PERMITS MUST BE OBTAINED BEFORE COMMENCING WORK</b>	PERMIT FEE	\$ .
	SAFETY CODE FEE	\$ .
	TOTAL FEE	\$ .

For Office Use Only:

Permit Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Issuers Name: \_\_\_\_\_ Designation # \_\_\_\_\_

Signature: \_\_\_\_\_

Personal Information required by City of Edmonton application forms is collected under authority of sections 33(a) and (c) of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act. Your personal information will be used to process your application(s). Please be advised that your name, address and details related to your permit may be included on reports that are available to the public as required or allowed by legislation. If you have any questions, please contact a Service Advisor at the Current Planning Service Centre at 780-442-5054.

**Permit fees must paid at the time of application.**

We accept cash, debit, cheque or credit card.

If applying by fax, email, or mail, a service representative will call you to advise you of your fees.

Office hours are Monday to Friday 8 a.m. to 4:30 p.m. The office is closed on statutory holidays.

Please note that the City of Edmonton, in accordance with the Payment Card Industry, has taken measures to protect your payment card information. We are required to delete applications submitted with credit card information by unsecured methods such as fax or email.