



CURRENT PLANNING
5th FLOOR, 10250 - 101 STREET NW
EDMONTON, ALBERTA
T5J 3P4
PHONE: 311 or if outside Edmonton: 780-442-5311
FAX: 780-496-6054
E MAIL: SDCurrentPlanning@edmonton.ca

ANNUAL ELECTRICAL APPLICATION & PERMIT FORM

(For minor repairs, alterations, or additions conducted on a single premises of a corporation or business)

APPLICATION DATE (Y/M/D): _____ COE PERMIT Number: _____

APPLICANT INFORMATION:

POSSE CUSTOMER ID # (if known): _____

APPLICANT'S NAME: _____

APPLICANT IS: ☐ OWNER ☐ ELECTRICIAN EMPLOYED BY THE OWNER ☐ CERTIFIED ELECTRICAL CONTRACTOR

APPLICANT'S COMPANY NAME: _____

APPLICANT'S ADDRESS: _____

POSTAL CODE _____ PHONE NUMBER: _____ EMAIL: _____

ANNUAL PERMIT INFORMATION

The above mentioned contractor hereby makes an application for an Annual Electrical Permit from:
(yr/month/day) _____ to (yr/month/day) _____
under the terms of the Permit Regulation pursuant to the Safety Codes Act, on the basis of the following:

BUILDING NAME: _____

GENERAL USE OF PLANT OR ESTABLISHMENT: _____

ADDRESS OF BUILDING: _____

LEGAL DESCRIPTION (IF APPLICABLE): Part of _____ Section: _____ Township _____ Range: _____ West of _____

TOTAL PROJECTED COSTS OF INSTALLATIONS TO BE CARRIED OUT THIS YEAR \$ _____

FEE FOR ANNUAL ELECTRICAL PERMIT (See Annual Fee Schedule) \$ _____

OWNER, MANAGER OR MASTER ELECTRICIAN (Please print): _____

Position: _____ Phone Number: _____

Fax Number: _____

SIGNATURE: _____ EMAIL: _____

The permit applicant is to maintain a current and accurate record of work and to provide a copy to the City of Edmonton at the time of any inspection. If no work has been performed under the permit, the Permit Applicant must submit a statement to that effect to the City. The Permit Applicant must maintain on the premises an accurate record of all repairs for the previous 2 years and make the record available to a Safety Codes Officer on request.

Permission is hereby granted to do the above work. The installation shall comply with the Alberta Safety Codes Act and applicable regulations thereto. Where projects are contracted out through the bid process, these are to be covered under separate permit(s) taken out by the applicable contractor(s).

ISSUING OFFICER NAME & SIGNATURE: _____

Designation #: _____

Permit Conditions: _____

Personal Information required by City of Edmonton application forms is collected under authority of sections 33(a) and (c) of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act. Your personal information will be used to process your application(s). Please be advised that your name, address and details related to your permit may be included on reports that are available to the public as required or allowed by legislation. If you have any questions, please contact a Service Advisor at the Current Planning Service Centre at 780-442-5054.

Permits fees must be paid at the time of application.

We accept cash, debit, cheque or credit card.

If applying by fax, email, or mail, a service representative will call you to advise you of your fees.

Office hours are Monday to Friday 8 a.m. to 4:30 p.m. The office is closed on statutory holidays.

Please note that the City of Edmonton, in accordance with the Payment Card Industry, has taken measures to protect your payment card information. We are required to delete applications submitted with credit card information by unsecured methods such as fax or email.

Revised Jan 2015