

RESIDENTIAL PARKING PERMIT & VISITOR PASS APPLICATION

CITY JOB NUMBER: _____ (for office use only)

Regulations:

Expiry Date: All permits expire September 30th of the current year.

Placement: Permits must be placed at bottom left side of the windshield (driver's side).

How to Apply:

1. Fill in the information below and **include** a copy of the vehicle registration (for each vehicle).
2. Check the area you reside in. Note: if the area **does not** have visitor parking do not sign page 2.
3. If the vehicle registration is not in the same name as the applicant, you must provide a letter from the vehicle owner indicating they have given permission to the applicant to drive the vehicle.
4. If the vehicle registration of the person applying for a residential parking permit or visitor pass is different from that of the resident address, provide a copy of one of the following showing you are an occupant:

☐ Lease Agreement
☐ Utility Bill
☐ Letter from Landlord
5. Indicate the provincial plate number(s) for each vehicle requiring a permit at that address:

a) _____
b) _____
c) _____

Applicant:

Name of Resident: _____

Residential Address: _____

City: Edmonton Province: Alberta Postal Code: _____

Telephone Number: _____

Date: _____ Signature: _____

Check the area in which you reside in (check mark✓):

- | | |
|--|---|
| <input type="checkbox"/> BELVEDERE ----- No annual visitor pass | <input type="checkbox"/> ROSSDALE ----- VISITOR PASS AVAILABLE |
| <input type="checkbox"/> CENTURY PARK ----- No annual visitor pass | <input type="checkbox"/> ROYAL GARDENS ----- VISITOR PASS AVAILABLE |
| <input type="checkbox"/> GROAT ESTATE ----- No annual visitor pass | <input type="checkbox"/> STADIUM (COMMONWEALTH) ----- No annual visitor pass |
| <input type="checkbox"/> INGLEWOOD ----- No annual visitor pass | <input type="checkbox"/> GARNEAU (previously known as UA-1) -- No annual visitor pass |
| <input type="checkbox"/> MALMO ----- No annual visitor pass | <input type="checkbox"/> UA-2 (MCKERNAN) ----- No annual visitor pass |
| <input type="checkbox"/> MINI ----- VISITOR PASS AVAILABLE | <input type="checkbox"/> UA-3 (BELGRAVIA) ----- No annual visitor pass |
| <input type="checkbox"/> NAIT ----- No annual visitor pass | <input type="checkbox"/> UA-4 (WINDSOR PARK) ----- VISITOR PASS AVAILABLE |
| <input type="checkbox"/> NORTHLANDS ----- No annual visitor pass | <input type="checkbox"/> UA-5 (SOUTH BELGRAVIA) ----- No annual visitor pass |

Conditions for Visitor Parking Passes:

- Expiry Date: All permit/passes **expire** September 30th of the following year.
- Placement: Permit/passes must be **displayed** at bottom left side of the windshield (driver's side).
- Valid Area: Permit/passes are **valid** only within 2 blocks of the address on the permit.
- Replacement: A **replacement 'permit'** can be obtained when the original permit is no longer available due to a new windshield or vehicle sale. Write us a letter indicating the circumstance as to why you need a replacement permit and include the plate number of the vehicle. We will then mail you out a replacement.
- There are **no replacement 'visitor passes'**. The visitor parking areas are assigned to Mini, Rosedale, Royal Gardens & UA-4 (Windsor Park) and are issued two (2) visitor passes per address per year. Additional passes are not issued even if lost or stolen.
- Purpose: Visitor passes are for the use of the residents within those restricted residential parking areas **to allow** individuals who are visiting, to park adjacent to or in close proximity of the address as stated on the front of the pass.
- Description: Visiting is an act or instance of **visiting a person**, place or thing be it with a resident or residence.
- Responsibility: It is the **responsibility** of the owner of the visitor parking pass to inform all members of the household and visitors on the correct use of the passes.
- Not Used For: Allowing people to use your visitor pass to attend classes or commuter parking is contrary to the program guidelines and is considered abuse. Any abuse of the visitor parking pass, confirmed by the Community League, will result in the cancellation of the current visitor parking pass issued to the household for the remainder of the permit/pass year and the denial to renew visitor passes for the following permit year.

- Only if you are in an area that has 'visitor parking' should you sign the bottom of page 2.
- By signing this form I (we, the household) agree to the conditions of the visitor parking pass.
- By not signing this form, the resident waves the right to obtain the visitor parking passes.

Signature of authorized resident
for Visitor Parking Passes

Print Name

Personal Information required by City of Edmonton application forms is collected under authority of sections 33(a) and (c) of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act. Your personal information will be used to process your application(s). Please be advised that your name, address and details related to your permit may be included on reports that are available to the public as required or allowed by legislation. If you have any questions, please contact a Service Advisor at the Current Planning Service Centre at 780-442-5054.