



CURRENT PLANNING BRANCH
5th FLOOR, 10250 - 101 STREET NW
EDMONTON, ALBERTA T5J 3P4
PHONE: 311 or if outside Edmonton: 780-442-5311
EMAIL: SDCurrentPlanning@edmonton.ca

Travelling/Temporary Sales Business Licence Application

Licensee Information

PRIMARY OWNER/CONTACT:

Last Name	<input type="text"/>	First Name	<input type="text"/>	Middle Initial	<input type="text"/>
Mailing Address	<input type="text"/>				
City	<input type="text"/>	Province/State	<input type="text"/>	Postal/Zip Code	<input type="text"/>
Business Phone	Home Phone		Cell		
Email:	<input type="text"/>				

IF PARTNERSHIP (please list all partner's names):

Last Name	<input type="text"/>	First Name	<input type="text"/>
Last Name	<input type="text"/>	First Name	<input type="text"/>
Last Name	<input type="text"/>	First Name	<input type="text"/>

IF LIMITED LIABILITY COMPANY or CORPORATION:

Legal Entity	<input type="text"/>
Corporate Access # (if applicable)	<input type="text"/>

Business Registration Information

Type: ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation

Legal Business Name/Entity	<input type="text"/>
Business Operating/Trade Name	<input type="text"/>

Business Activity

Are you preparing or selling food/beverages? ☐ Yes ☐ No

Where will your business be operating? (e.g. Southgate Mall, West Edmonton Mall, sidewalks downtown, etc.)	<input type="text"/>
Please describe your business activities:	<input type="text"/>

Payment Information

Licences are not issued until all licence fees are paid. Business licence fees vary depending on the category/categories your operation is classified into.

Payment Options

*In person - Cash, debit, cheque or credit card (Visa, MasterCard, American Express.) Normal office hours are Monday to Friday 8:00 - 4:30, with closures for holidays.
Email/fax/mail - We will call you at the time of application processing to advise you of the cost of your licence. You may then pay by credit card.*

Signature	<input type="text"/>	Date	<input type="text"/>
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