

## Application for a New Pre-Approved Temporary Portable Signs Location

**MINIMUM 14 WORKING DAYS REQUIRED TO PROCESS AND APPROVE APPLICATION**

COMPANY / ORGANIZATION: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

### PROPOSED SIGN INFORMATION:

ON ☐ NORTHEAST CORNER ☐ NORTHWEST CORNER  
☐ SOUTHEAST CORNER ☐ SOUTHWEST CORNER

OF: \_\_\_\_\_ ☐ STREET  
☐ AVENUE  
☐ NAMED: \_\_\_\_\_

BETWEEN \_\_\_\_\_ ☐ STREET ☐ AVENUE AND  
\_\_\_\_\_ ☐ STREET ☐ AVENUE

ROADWAY DESCRIPTION: ☐ WESTBOUND ☐ EASTBOUND ☐ NORTHBOUND ☐ SOUTHBOUND

DISTANCE FROM INTERSECTION CURB: \_\_\_\_\_

DISTANCE FROM INTERSECTION CURB: \_\_\_\_\_

ZONING OF ADJACENT SITE: \_\_\_\_\_  
AVAILABLE FROM CURRENT PLANNING, 5TH FLOOR, HSBC BLDG, 10250 101 STREET

### PERMITTED OR DISCRETIONARY USES AT THIS ZONING:

☐ TEMPORARY ON-PREMISES SIGNS ☐ TEMPORARY OFF-PREMISES SIGNS  
IF EITHER BOX IS CHECKED, DO NOT APPLY FOR A PRE-APPROVED SITE. APPLY FOR SIGN PERMITS AT CURRENT PLANNING.

ATTACH A CURB TO PROPERTY LINE MAP AND ILLUSTRATE PROPOSED LOCATION  
AND SETBACK DISTANCES IN RED PEN

Maps are available from Mapping and Design, Main Floor, Century Place

Call 780-496-6636 or fax 780-496-3495 - There is a fee for this service, payable by cash, VISA, Mastercard or debit.

ATTACH PHOTOGRAPHS OF THE SITE FROM ALL FOUR DIRECTIONS, WITH A MARKER  
(PREFERABLY A 1.52m TALL PERSON) AT THE PROPOSED SIGN LOCATION

ATTACH CHEQUE IN THE AMOUNT OF \$100.00 PAYABLE TO THE CITY OF EDMONTON

Note: The minimum distance from an intersection curb on a local roadway is 15m. The minimum distance from an intersection curb on a collector or arterial roadway is 30m. Proposed Signs on Road Right-of-Way which abut onto sites with Commercial, Industrial, Religious Assembly, Urban Services or Parkland uses will not be reviewed.