

Access Request Form

Internet Online Application: Temporary On-premises Signs

APPLICATION DATE:		
BUSINESS NAME:		
CONTACT NAME:		
MAILING ADDRESS:		
CITY:	PROVINCE:	POSTAL CODE:
BUSINESS PHONE:	CELL:	
EMAIL ADDRESS:		
BUSINESS LICENSE NO.:		

PERMITS ACCESSED ONLINE:

This access will allow you to apply for:

- ☐ **Temporary On-premises Signs: (on titled land)**
Temporary On-premises Signs means any Sign that is relocatable or removable from a Site and used for advertising of a limited duration. The Copy on such a sign identifies or advertises a business, activity, product, service or entertainment located on the premises or Site where the Sign is displayed.


DEVELOPMENT APPROVAL TAG

The Development Approval Tag will be emailed to you once your sign development has been approved. The Tag must be affixed to the lower display area of your sign.

You have the option of:

- ☐ 1) printing the tag from the email provided to you, (as per City Standards), or
☐ 2) having the Tag sent by regular mail along with your approved permit.

Please indicate your preference.

When you apply, personal information may be collected under the authority of Section 33 of the Alberta Freedom of Information and Protection of Privacy Act, Section 301.1 of the Municipal Government Act and/or Section 63 of the Safety Codes Act. The information will be used to process your application(s) and your name and address may be included on the reports that are available to the public. If you have any questions, please contact a Service Advisor at the Current Planning Service Centre under the number 780-442-5054.

APPLICANT RESPONSIBILITIES:

This is a legally binding agreement. By signing this application you are agreeing to these terms.

1. The Applicant will not allow anyone other than an employee of the Applicant to use the password and user ID. The Applicant assumes full legal responsibility for its employees' use of the password and user ID.
2. The Applicant will be legally responsible for all construction undertaken pursuant to any permits issued through this service and for the accuracy of the information contained in any application for a permit.

SIGNATURE

PRINT NAME

FOR CITY USE ONLY:	
DATE ISSUED:	APPROVED:
USER ID:	POSSE CUSTOMER ID NO.
PASSWORD:	