



THE CITY OF EDMONTON

BYLAW 17400

VEHICLE FOR HIRE BYLAW

Whereas, pursuant to sections 7 and 8 of the *Municipal Government Act*, RSA 2000, c M-26, Council may pass bylaws for municipal purposes respecting:

- (i) the safety, health, and welfare of people and the protection of people and property;
- (ii) transport and transportation systems;
- (iii) businesses, business activities, and persons engaged in business;
- (iv) the regulation of businesses, activities, and industries;
- (v) licences, permits, and approvals;
- (vi) fees, rates, tariffs, or charges that may be charged for the hire of limousines or taxis; and
- (vii) enforcement of bylaws.

Edmonton City Council enacts:

PART I - PURPOSE, DEFINITIONS AND INTERPRETATION

PURPOSE	1	The purpose of this bylaw is to establish a system of licensing and regulation of vehicles for hire.
DEFINITIONS	2	<p>(1) Unless otherwise specified, words used in this bylaw have the same meaning as defined in the Traffic Safety Act.</p> <p>(2) In this bylaw:</p> <ul style="list-style-type: none">(a) “accessible taxi” means a taxi that is equipped to provide transportation services to persons using a mobility aid and includes but is not limited to a vehicle for which an accessible taxi licence has been issued;(b) “bylaw enforcement officer” means a bylaw enforcement officer appointed pursuant to the Enforcement Bylaw, or a peace officer;

- (c) **“City”** means the municipal corporation of The City of Edmonton;
- (d) **“City Manager”** means the chief administrative officer of the City or delegate;
- (e) **“dispatch”** means the sending of a vehicle for hire to a location for the purpose of offering or providing transportation to a passenger, and includes but is not limited to:
 - (i) receiving telephone or radio calls from prospective passengers and directing a person operating a vehicle for hire to attend at the passenger’s requested location;
 - (ii) offering or operating any part of a mobile application or other electronic service that receives requests for transportation services from prospective passengers and connects such requests to a person operating a vehicle for hire; or
 - (iii) any other action that results in a passenger and vehicle for hire being in the same place at the same time for the purpose of providing the passenger with vehicle for hire services, regardless of whether the vehicle for hire services are actually provided to the passenger;
- (f) **“dispatch licence”** means a licence to dispatch vehicles for hire issued pursuant to this bylaw, and includes:
 - (i) a general dispatch licence;
 - (ii) a commercial private transportation provider dispatch licence; or
 - (iii) a regional private transportation provider dispatch licence;
- (g) **“dispatcher”** means a person who dispatches a vehicle for hire, and includes a person named on a dispatch licence;
- (h) **“driver’s licence”** means a licence to drive a vehicle for hire issued pursuant to this bylaw;
- (i) **“Enforcement Bylaw”** means the City’s *Enforcement*

Bylaw, Bylaw 16368;

- (j) “**licensee**” means a person named on a licence issued pursuant to this bylaw;
- (k) “**limousine**” means a luxury vehicle for hire that provides pre-arranged transportation services and includes but is not limited to a vehicle for which a limousine licence has been issued;
- (l) “**municipal tag**” has the same meaning as defined in the Enforcement Bylaw;
- (m) “**private transportation provider**” means a vehicle for hire that provides pre-arranged transportation services to passengers and includes but is not limited to a vehicle for which a private transportation provider licence has been issued;
- (n) “**shuttle**” means a vehicle for hire that provides transportation services to passengers based on a pre-determined schedule and route and includes but is not limited to a vehicle for which a shuttle licence has been issued;
- (o) “**taxi**” means a vehicle for hire that provides transportation services to passengers as requested by the passenger based on the distance travelled and includes but is not limited to a vehicle for which a taxi licence has been issued, but does not include a private transportation provider;
- (p) “**Traffic Safety Act**” means the *Traffic Safety Act*, RSA 2000, c T-6;
- (q) “**vehicle for hire**”:
 - (i) means a motor vehicle used or offered for the transportation of at least one passenger in return for a fee from any place within the City to a destination either within or outside of the City, and includes but is not limited to:
 - (A) an accessible taxi;
 - (B) a limousine;
 - (C) a private transportation provider;

(D) a shuttle;

(E) a taxi;

but does not include any vehicle or class of vehicle exempted by the City Manager.

(ii) without limiting the generality of subsection (i), if the transportation of a passenger is provided as part of a package of additional goods or services for which there is a fee, then the transportation of the passenger is considered to be in return for a fee unless the transportation is shown, on a balance of probabilities, to be merely ancillary to the goods or services.

(r) “**vehicle licence**” means a licence issued for a vehicle for hire pursuant to this bylaw, and includes:

(i) an accessible taxi licence;

(ii) a limousine licence;

(iii) a private transportation provider licence;

(iv) a shuttle licence; and

(v) a taxi licence;

(s) “**violation ticket**” has the same meaning as defined in the Enforcement Bylaw.

**RULES FOR
INTERPRETATION**

3 The marginal notes and headings in this bylaw are for reference purposes only.

PART II - VEHICLE FOR HIRE OPERATION

Division 1- General Operation of All Vehicles for Hire

**LICENCE
REQUIRED**

4 (1) No person may drive, or cause or permit the driving, of a vehicle for hire unless the person holds a valid driver’s licence.

(2) No person may drive, or cause or permit the driving, of a vehicle for hire unless a valid vehicle licence has been issued for that vehicle.

(3) No person may dispatch or participate in the dispatching of a

vehicle for hire unless the person holds a valid dispatch licence.

- (4) No person may undertake, cause, or permit any of the actions in subsections (1)-(3) contrary to any term or condition imposed on a licence.
- (5) This section does not apply to:
 - (a) a motor vehicle used as part of a transit system operated by a municipality;
 - (b) a motor vehicle licensed and used as part of an inter-municipal or inter-provincial bus service; or
 - (c) an emergency vehicle.

**DISPLAY OF
INFORMATION**

- 5 (1) No person may drive, or cause or permit the driving, of a vehicle for hire unless the following information is provided to all passengers in accordance with subsection (2):
 - (a) the dispatcher's name and contact information;
 - (b) City contact information, as prescribed by the City Manager; and
 - (c) the valid driver's licence issued to the person driving the vehicle for hire.
- (2) The information required to be provided by subsection (1) must be:
 - (a) clearly and prominently displayed on or within the vehicle in a location that is visible to all passengers; or
 - (b) provided to all passengers electronically through a mobile application used by the dispatcher for that vehicle for hire.
- (3) No person may drive, or cause or permit the driving, of a vehicle for hire unless the valid vehicle licence issued for that vehicle or other marking approved by the City Manager is displayed so that it is visible from the exterior of the vehicle.

**DOCUMENTS FOR
INSPECTION**

- 6 On the request of a bylaw enforcement officer, the driver of a vehicle for hire must produce to the bylaw enforcement officer any of the following:
 - (a) the person's valid driver's licence;
 - (b) a valid mechanical inspection certificate, in a form satisfactory to the City Manager, for that vehicle dated

within one year prior to the date of the request;

- (c) the valid vehicle licence for that vehicle;
- (d) a valid certificate of insurance that meets the requirements of section 26(e);
- (e) the person's valid provincial operator's licence;
- (f) a valid provincial registration certificate for that vehicle; and
- (g) any other information pertaining to the operation of the vehicle for hire requested by the bylaw enforcement officer.

**VEHICLE FOR
INSPECTION**

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Upon the direction of a bylaw enforcement officer or the City Manager, a vehicle licence licensee must:

- (a) provide the vehicle for which the vehicle licence is issued for inspection at a time and location specified by the bylaw enforcement officer or City Manager; or
- (b) provide the bylaw enforcement officer or City Manager with proof of a satisfactory mechanical inspection completed within five days of the date of the direction.

DRIVER CONDUCT

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A person driving a vehicle for hire must:

- (a) take the most economical route to the passenger's destination unless otherwise directed by the passenger;
- (b) be courteous at all times and provide reasonable assistance to any passenger as requested or required in the circumstances;
- (c) charge a fare that complies with the applicable requirements of Schedule A – Fares; and
- (d) at the conclusion of each trip, check the vehicle for any personal property apparently left behind by a passenger and make any such property available for retrieval by the passenger unless otherwise directed by the City Manager.

STREET HAILING

9

- (1) No person may solicit or accept offers to provide service to passengers while driving a vehicle for hire on a highway unless the person is driving a vehicle for which a valid taxi licence or accessible taxi licence has been issued.

- (2) For greater certainty, a person driving a limousine, shuttle, or private transportation provider may not solicit passengers on a highway at any time and may only provide services to passengers that have been arranged through a dispatcher.

**SEIZURE OF
LICENCE**

- 10 (1) If a bylaw enforcement officer has reasonable grounds to believe that a vehicle for hire is being driven in a manner contrary to this bylaw, the bylaw enforcement officer may seize and take possession of the vehicle licence issued for that vehicle and/or the driver's licence of the driver of the vehicle for hire.
- (2) A licence seized pursuant to this section must be returned to the City Manager as soon as practicable, along with a written summary of the basis of the bylaw enforcement officer's reasonable belief in support of the seizure.
- (3) Upon receipt of a seized licence, the City Manager must either return the licence or provide notice of the intent to suspend, cancel, or impose terms and conditions on the licence in accordance with section 39.

Division 2 – Operation of Certain Vehicles for Hire

**ACCESSIBLE
TAXI/TAXI
REQUIREMENTS**

- 11 A person driving, or that causes or permits the driving, of a taxi or accessible taxi must ensure that:
- (a) the vehicle is equipped with an operating meter and top light;
- (b) the colour and markings of the vehicle comply with requirements prescribed by the City Manager; and
- (c) a valid meter accuracy certificate, in a form satisfactory to the City Manager and dated within the previous one year, is accessible and produced to a passenger or bylaw enforcement officer upon request.

SERVICE REFUSAL

- 12 (1) A person driving a taxi, accessible taxi, or private transportation provider must not refuse a request for service from a potential passenger.
- (2) Notwithstanding subsection (1), a person driving a taxi, accessible taxi, or private transportation provider may refuse a request for service from a potential passenger if, based on the circumstances, the person reasonably believes there is a danger to their personal safety or of serious damage to property.
- (3) The fact that a potential passenger is accompanied by an assistance

animal cannot be used to support a reasonable belief as referred to in subsection (2).

- (4) If a request for service is refused pursuant to subsection (2), the person driving the taxi, accessible taxi, or private transportation provider must:
- (a) immediately provide verbal notice of the refusal to the dispatcher that either arranged the refused request or is otherwise providing dispatch services to the taxi, accessible taxi, or private transportation provider at the time of refusal; and
 - (b) within 24 hours of the refusal, provide a signed written report of the circumstances of the refusal to the City Manager.
- (5) A notice of refusal required by subsection (4) must include:
- (a) date of the refusal;
 - (b) time of the refusal;
 - (c) location of the refusal;
 - (d) the driver's licence number of the person driving the vehicle for hire at the time of the refusal;
 - (e) the vehicle licence number;
 - (f) a complete description of the circumstances and the reasons for refusing the request for service; and
 - (g) any other information requested by the City Manager.

**ACCESSIBLE TAXI
PRIORITY**

- 13 A person driving an accessible taxi must provide priority to requests for service from passengers using a mobility aid.

**NOTATION
REQUIRED**

- 14 No person may drive an accessible taxi unless that person holds a valid driver's licence with a notation from the City Manager indicating the person has completed the required accessible taxi training.

**SHUTTLE
RESTRICTION**

- 15 A person driving a shuttle must:
- (a) not provide service upon the request of a passenger at a time or location specified by the passenger;
 - (b) not permit a passenger to choose the route, duration, or

destination of the trip;

- (c) provide service only pursuant to a pre-determined, fixed, and published schedule and route;
- (d) only load and unload passengers at pre-determined locations specified in the schedule;
- (e) charge a fare that is a flat rate based solely on the destination and regardless of the number of passengers; and
- (f) provide a copy of the schedule and route required by subsection (c) to the City Manager or a bylaw enforcement officer upon request.

Division 3 – Dispatcher Requirements

DISPATCHER OBLIGATIONS

- 16 (1) A dispatcher must:
- (a) not dispatch a vehicle for hire unless a valid vehicle licence has been issued for that vehicle;
 - (b) not dispatch a vehicle for hire unless the person driving the vehicle for hire holds a valid driver's licence.
 - (c) if the dispatcher is providing dispatch services to one or more taxis or accessible taxis, ensure that at least one accessible taxi is available for dispatch at all times.
- (2) A general dispatch licensee must not dispatch a vehicle for hire unless a valid accessible taxi licence, limousine licence, shuttle licence, or taxi licence has been issued for that vehicle.
- (3) A commercial private transportation provider dispatch licensee or regional private transportation provider dispatch licensee must not dispatch a vehicle for hire unless a valid private transportation provider licence has been issued for that vehicle.

DISPATCH RECORDS

- 17 (1) A dispatcher must keep records related to all vehicles for hire for which it provides dispatch services, including:
- (a) a daily account of all requests for transportation service;
 - (b) a daily account of all requests for accessible vehicles for hire;
 - (c) a daily account of all trips recorded by a global positioning system (GPS), including pick up and drop off location, as

well as the vehicle licence number and driver's licence number for each trip;

- (d) a summary of verbal notices of refusal provided to the dispatcher pursuant to section 12(4)(a), including the date, time, location, and driver's licence number of the person that reported the refusal; and
 - (e) any other information required by the City Manager.
- (2) A dispatcher must keep all of the records required by subsection (1) for a minimum of one year of the date of the record.
- (3) Upon request of the City Manager, a dispatcher must provide copies, or access to an electronic database where such records are stored, for any record required to be kept by the dispatcher pursuant to subsection (1).

EXCLUSIVE DISPATCH

- 18 (1) If, when applying for a vehicle licence, a person makes a declaration pursuant to section 26(f) that the vehicle will be dispatched and driven exclusively by the person applying for the vehicle licence:
- (a) no person other than the person making that declaration may provide dispatch services for that vehicle; and
 - (b) the person making the declaration is deemed a dispatcher for the purposes of this bylaw, but is not required to pay the fee required to obtain a dispatch licence unless the person provides dispatch services to another person or for more than one vehicle for hire.
- (2) A person may revoke a declaration made pursuant to section 26(f) at any time by providing the City Manager with proof of a valid agreement with at least one dispatcher who holds a valid dispatch licence to provide dispatch services for the vehicle for which the vehicle licence has been issued.

PART III - VEHICLE FOR HIRE LICENSING

TYPES OF LICENCES

- 19 Subject to the requirements of this Part, the City Manager may issue the following licences:
- (a) vehicle licence;
 - (b) driver's licence; and

- (c) dispatch licence.

**VEHICLE
LICENCES**

20 Subject to the requirements of this Part, the City Manager may issue the following types of vehicle licences:

- (a) accessible taxi licence;
- (b) limousine licence;
- (c) private transportation provider licence;
- (d) shuttle licence; and
- (e) taxi licence.

**DISPATCH
LICENCES**

21 Subject to the requirements of this Part, the City Manager may issue the following types of dispatch licences:

- (a) general dispatch licence;
- (b) commercial private transportation provider dispatch licence; and
- (c) regional private transportation provider dispatch licence.

**PROPERTY OF
CITY**

- 22 (1) Every licence issued pursuant to this bylaw or any bylaw preceding this bylaw does not confer any property rights and remains at all times the sole property of the City.
- (2) A licensee or other person in possession of a licence issued pursuant to this bylaw or any bylaw preceding this bylaw may not sell, assign, lease, or otherwise dispose of or give up control of a licence, except in accordance with this bylaw, and must surrender the licence to the City immediately if requested by the City Manager.

**LIMIT ON CERTAIN
LICENCES**

- 23 (1) The City Manager may issue up to a total of 1,235 taxi licences, including all taxi licences that are valid, suspended, and expired but subject to section 27(3).
- (2) The City Manager may issue up to a total of 95 accessible taxi licences, including all accessible taxi licences that are valid, suspended, and expired but subject to section 27(3).

TRANSFERABILITY

24 All licences, except a taxi licence and accessible taxi licence, are non-transferable.

**LICENCE
TRANSFER**

- 25 (1) A taxi licence or accessible taxi licence may only be transferred if:
- (a) the person transferring the taxi licence or accessible taxi licence completes a consent to transfer form prescribed by the City Manager and pays the fee prescribed by Schedule B – Fees; and
 - (b) the person receiving the taxi licence or accessible taxi licence complies with all of the requirements for issuance of a vehicle licence prescribed by section 26.
- (2) If a taxi licence or accessible taxi licensee dies, then any taxi licence or accessible taxi licence issued to that individual may be transferred to another person in accordance with subsection (1) within one year of the death of the licensee upon the consent of the licensee's executor or administrator.

**VEHICLE LICENCE
ISSUE**

- 26 A person applying for a vehicle licence must provide all of the following to the City Manager:
- (a) a completed application form;
 - (b) the fee(s) prescribed by Schedule B – Fees of this bylaw;
 - (c) proof in a form satisfactory to the City Manager that the person has a sufficient ownership interest in the vehicle for which the vehicle licence will be issued;
 - (d) proof in a form satisfactory to the City Manager that the vehicle for which the vehicle licence will be issued has a valid provincial registration certificate;
 - (e) proof in a form satisfactory to the City Manager that the vehicle for which the vehicle licence will be issued and all persons who may drive that vehicle are covered under a valid commercial insurance policy or other valid insurance policy that meets all applicable requirements for driving a vehicle for hire in the Province of Alberta;
 - (f) proof in a form satisfactory to the City Manager that the person has a valid agreement with a dispatch licensee to provide dispatch services for that vehicle, or a declaration that the vehicle will be dispatched and driven exclusively by the person applying for the vehicle licence; and
 - (g) if the person is applying for an accessible taxi licence, proof in a form satisfactory to the City Manager that the vehicle for which the accessible taxi licence will be issued

is equipped to provide service to persons using mobility aids;

- (h) if the person is applying for a limousine licence, proof in a form satisfactory to the City Manager that the vehicle for which the limousine licence will be issued is:
 - (i) a stretch sedan or stretch sport utility vehicle containing a limousine package interior;
 - (ii) a specialized vehicle containing a limousine package interior;
 - (iii) a bus or motor coach containing a limousine package interior; or
 - (iv) any other vehicle approved by the City Manager; and
- (i) any other information reasonably required by the City Manager to process the application.

**VEHICLE LICENCE
EXPIRY**

- 27 (1) Unless cancelled pursuant to this bylaw or as otherwise specified on the vehicle licence, every vehicle licence expires on April 30 each year.
- (2) A suspended vehicle licence may be re-issued to the same licensee, however the re-issuance will not alter the term of the suspension imposed pursuant to this bylaw.
- (3) If a taxi licence or accessible taxi licence has not been re-issued to the current licensee prior to April 30, the City Manager may not issue the same taxi licence or accessible taxi licence to another person until after June 30 of that year.

DUTY TO INFORM

- 28 If, at any time during the term of a vehicle licence, the provincial registration certificate, insurance policy, or agreement with a dispatcher required by section 26 expires or is suspended or cancelled, the licensee must immediately notify the City Manager.

**AUTOMATIC
SUSPENSION**

- 29 If a licensee's provincial registration certificate, insurance policy, or agreement with a dispatcher is suspended, cancelled, or expires at any time during the term of a vehicle licence, the vehicle licence is deemed to be immediately suspended without prior notice to the licensee.

**DRIVER'S LICENCE
ISSUE**

- 30 A person applying for a driver's licence must provide all of the

following to the City Manager:

- (a) a completed application form;
- (b) the fee(s) prescribed by Schedule B – Fees of this bylaw;
- (c) proof in a form satisfactory to the City Manager that the applicant holds a valid provincial operator's licence that meets all applicable requirements for driving a vehicle for hire in the Province of Alberta;
- (d) a recent, and in any event dated within 90 days prior to the date of application, criminal records check acceptable to the City Manager;
- (e) if the person may drive an accessible taxi at any time, proof of successful completion of an accessible taxi driver training program acceptable to the City Manager;
- (f) a photograph of the applicant's face for incorporation into the driver's licence, to be taken by the City Manager at the time of application or supplied by the applicant in compliance with requirements prescribed by the City Manager; and
- (g) any other information reasonably required by the City Manager to process the application.

DRIVER'S LICENCE EXPIRY	31	Unless cancelled pursuant to this bylaw or as otherwise specified on the driver's licence, every driver's licence expires on the second date of birth of the licensee following the date the driver's licence is issued.
DUTY TO INFORM	32	<p>(1) If, at any time during the term of a driver's licence, any information contained in the criminal records check required by section 30 changes, the licensee must immediately notify the City Manager and provide an updated criminal records check.</p> <p>(2) If, at any time during the term of a driver's licence, the licensee's provincial operator's licence expires or is suspended or cancelled, the licensee must immediately notify the City Manager.</p>
AUTOMATIC SUSPENSION	33	If a licensee's provincial operator's licence is suspended, cancelled, or expires at any time during the term of a driver's licence, the driver's licence is deemed to be immediately suspended without prior notice to the licensee.
DISPATCH	34	A person applying for a dispatch licence must provide all of the

LICENCE ISSUE

following to the City Manager:

- (a) a completed application form;
- (b) the fee(s) prescribed by Schedule B – Fees of this bylaw;
- (c) if the person is applying for a general dispatch licence and will provide dispatch services for taxis or accessible taxis, proof in a form satisfactory to the City Manager that the applicant has valid agreement(s) to provide dispatch services for a sufficient number of accessible taxis to ensure that at least one accessible taxi is available for dispatch at all times;
- (d) if the person is applying for a commercial private transportation dispatch licence, proof in a form satisfactory to the City Manager that the person has valid agreement(s) to provide dispatch services for at least 200 private transportation provider licensees.

COMMERCIAL PRIVATE TRANSPORTATION PROVIDER DISPATCH FEE EXEMPTIONS

- 35 (1) Notwithstanding section 26(b), the fee payable by an applicant for a private transportation provider licence that provides proof in a form satisfactory to the City Manager that the vehicle for hire will be dispatched exclusively by a commercial private transportation provider dispatch licensee is \$0.
- (2) Notwithstanding section 30(b), the fee payable by an applicant for a driver's licence that provides proof in a form satisfactory to the City Manager that the person will only drive a private transportation provider and receive dispatch services exclusively from a commercial private transportation provider dispatch licensee is \$0.

AUTOMATIC SUSPENSION

- (3) Any driver's licence or private transportation provider licence for which the fee paid by the licensee is \$0 by operation of this section is deemed to be immediately suspended without prior notice to the licensee if, at any time during the term of the licence, the commercial private transportation provider dispatcher:
- (a) fails to pay any fee required by this bylaw;
 - (b) ceases to hold a valid dispatch licence; or
 - (c) has, in the opinion of the City Manager based on reasonable grounds, contravened this bylaw whether or not the contravention has been prosecuted.

DISPATCH

- 36 Unless cancelled pursuant to this bylaw or as otherwise specified

LICENCE EXPIRY

on the dispatch licence, every dispatch licence expires on April 30 each year.

TRANSITIONAL

- 37 (1) On the coming into force of this bylaw and subject to this section, the following transitional provisions will apply to licences issued pursuant to the Vehicle for Hire Bylaw, Bylaw 14700, until the expiry, suspension, or cancellation of the licence pursuant to this bylaw:
- (a) a valid Taxi Vehicle Licence or Limited Taxi Vehicle Licence is deemed to be a valid taxi licence;
 - (b) a valid Accessible Taxi Vehicle Licence is deemed to be a valid accessible taxi licence;
 - (c) a valid Limousine Vehicle Licence is deemed to be a valid limousine licence;
 - (d) a valid Shuttle Vehicle Licence is deemed to be a valid shuttle licence;
 - (e) a valid Taxi Driver's Licence, Limousine Driver's Licence, or Shuttle Driver's Licence is deemed to be a valid driver's licence; and
 - (f) a valid Taxi Broker Licence, Limousine Service Licence, or Shuttle Service Licence is deemed to be a valid general dispatch licence.
- (2) If any licence deemed valid by the operation of this section was subject to terms and conditions prior to the coming into force of this bylaw, those same terms and conditions are deemed to be applicable to the licence issued pursuant to this bylaw.

PART IV - ROLE OF THE CITY MANAGER**LICENCE REVIEW**

- 38 The City Manager may refuse to issue or transfer, suspend, or cancel any licence issued pursuant to this bylaw, and may impose any terms and conditions on any licence for any of the following reasons:
- (a) the applicant or licensee does not or no longer meets the requirements of this bylaw;
 - (b) the applicant or the licensee or any of its officers,

employees, agents, or affiliates:

- (i) furnishes false information or misrepresents any fact or circumstance to a bylaw enforcement officer or the City Manager;
 - (ii) has, in the opinion of the City Manager based on reasonable grounds, contravened this bylaw whether or not the contravention has been prosecuted;
 - (iii) fails to pay a fine or obey any order issued by a court for a contravention of this bylaw;
 - (iv) fails to pay any fee required by this bylaw;
 - (v) provides a cheque or other negotiable instrument for payment of a fee required by this bylaw that is returned to the City based on non-sufficient funds;
or
- (c) in the opinion of the City Manager based on reasonable grounds it is in the public interest to do so.

**NOTICE TO
LICENSEE**

39

Before refusing to issue or transfer, suspending, or cancelling a licence, or imposing terms and conditions on a licence, the City Manager must provide the applicant or licensee with:

- (a) notice in writing of the proposed refusal, suspension, cancellation, or terms and conditions;
- (b) reasons for the proposed refusal, suspension, cancellation, or terms and conditions; and
- (c) the opportunity to make a written representation to the City Manager in response to the proposal prior to the City Manager making a decision.

**NOTICE NOT
REQUIRED**

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Notwithstanding section 39, the City Manager is not required to provide notice to the applicant or licensee prior to making a decision if the reason for the proposed refusal or suspension is:

- (a) failure by the applicant or licensee to pay a required fee, including providing a cheque or other negotiable instrument that is returned to the City based on non-sufficient funds;
- (b) failure to provide any information required by this bylaw for the issuance of a licence;

- (c) an automatic suspension of a vehicle licence pursuant to section 29 or 35(3); or
- (d) an automatic suspension of a driver's licence pursuant to section 33 or 35(3).

**SERVICE OF
DECISION**

- 41 (1) A decision to refuse to issue or transfer, suspend, cancel, or impose terms and conditions on any licence issued pursuant to this bylaw must be in writing and served on the applicant or licensee in accordance with the Enforcement Bylaw.
- (2) The City Manager must provide written notice of a decision to suspend or cancel a vehicle licence to the dispatcher that provides dispatch services for that vehicle.

APPEAL

- 42 A person:
- (a) who has been refused a licence or whose request to transfer a licence has been refused;
 - (b) whose licence has been suspended or cancelled;
 - (c) whose licence has been made subject to terms or conditions;

may appeal the decision by filing a notice of appeal with the City Manager within 14 days of the date the decision is served on the person pursuant to the Community Standards and Licence Appeal Committee Bylaw, Bylaw 15166.

**CITY MANAGER
ROLE**

- 43 In addition to any other power, duty, or function prescribed by this bylaw, the City Manager may:
- (a) issue, refuse, suspend, cancel, or impose terms and conditions on any licence authorized by this bylaw;
 - (b) designate vehicles or classes of vehicles as exempt vehicles for hire;
 - (a) prescribe City contact information that must be displayed in vehicles for hire;
 - (b) prescribe forms for vehicle inspection and meter accuracy certificates;
 - (c) prescribe the forms of vehicle licences, driver's licences, or dispatcher licences;

- (d) prescribe application and consent to transfer forms for licences issued pursuant to this bylaw;
- (e) prescribe the form of accessible taxi notation required for driver's licences;
- (f) prescribe colours and markings for taxis and accessible taxis;
- (g) prescribe driver training requirements;
- (h) prescribe minimum ownership interest requirements for issuance of a vehicle licence;
- (i) prescribe requirements for photographs to be incorporated into driver's licences;
- (j) approve vehicles or classes of vehicles as limousines;
- (k) prescribe the form of and minimum requirements for criminal records checks, insurance policies, and provincial registration certificates;
- (l) prescribe requirements for agreements with dispatchers required by this bylaw;
- (m) prescribe criteria for any requirements or approvals not otherwise specified in this section;
- (n) modify or waive any requirement for issuance of a licence pursuant to this bylaw, including reducing or waiving the applicable fee;
- (o) certify a record of the City as a true copy of the original;
- (p) carry out any inspection necessary to determine compliance with this bylaw;
- (q) delegate any power, duty, or function under this bylaw.

FEES

- 44 (1) A person who changes or updates any information required to be provided to the City Manager by this bylaw must pay the administration fee prescribed in Schedule B – Fees prior to the acceptance of the changed or updated information by the City Manager.
- (2) If a licence issued pursuant to this bylaw is lost, damaged, stolen,

or destroyed, the City Manager may issue a replacement licence of the same type, term, and with the same terms and conditions upon payment of the licence replacement fee prescribed in Schedule B – Fees.

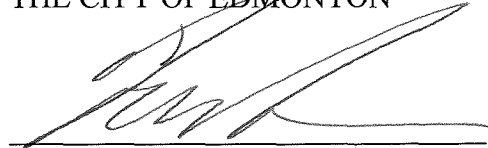
PART V - ENFORCEMENT

OFFENCE	45	A person who contravenes this bylaw is guilty of an offence.
CONTINUING OFFENCE	46	In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a person guilty of such an offence is liable to a fine for each such day.
FINES	47	<p>(1) A person found guilty of an offence under this bylaw is liable to a fine in an amount not less than that established in this section:</p> <p>(a) \$250 for any offence for which a fine is not otherwise established in this section;</p> <p>(b) \$5000 for an offence under sections 4(1)-(3), 16(1)-(3), or 18(1)(a);</p> <p>(c) \$1000 for an offence under sections 4(4), 12(1), or 13;</p> <p>(d) \$500 for an offence under sections 28 or 32;</p> <p>(2) If a person is guilty of a subsequent offence, the fine amounts established in this section are doubled.</p>
MUNICIPAL TAG	48	A municipal tag may be issued for any offence under this bylaw.
	49	If a municipal tag is issued for an offence, the municipal tag must specify the fine amount established by this bylaw for the offence.
PAYMENT IN LIEU OF PROSECUTION	50	A person who commits an offence may, if a municipal tag is issued for the offence, pay the fine amount established by this bylaw for the offence and if the full amount is paid on or before the required date, the person will not be prosecuted for the offence.
VIOLATION TICKET	51	<p>If a violation ticket is issued for an offence under this bylaw, the violation ticket may:</p> <p>(a) specify the fine amount established by this bylaw for the offence; or</p>

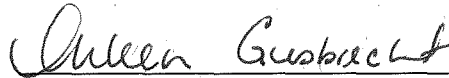
	(b)	require a person to appear in court without the alternative of making a voluntary payment.
	52	A person who commits an offence may, if a violation ticket is issued specifying the fine amount established by this bylaw for the offence, make a voluntary payment equal to the specified fine amount.
PROOF OF LICENCE	53	The onus of proving that a person has a valid licence for the purpose of this bylaw is on the person alleging the licence on a balance of probabilities.
PROOF OF EXEMPTION	54	The onus of proving that a person is exempt from a requirement of this bylaw is on the person alleging the exemption on a balance of probabilities.
PROOF OF BUSINESS	55	In a prosecution for a contravention of this bylaw pertaining to providing dispatch or vehicle for hire services without a licence, proof of one transaction or that the service has been advertised is sufficient to establish that the person has provided dispatch or vehicle for hire services.
CERTIFIED COPY	56	A copy of a record of the City, certified by the City Manager as a true copy of the original, will be admitted in evidence as prima facie proof of the facts stated in the record without proof of the appointment or signature of the person signing it.
VICARIOUS LIABILITY	57	For the purposes of this bylaw, an act or omission by an employee or agent of a person is deemed to be an act or omission of the person if the act or omission occurred in the course of the employee's employment or agency relationship with the person.
CORPORATIONS	58	If a corporation commits an offence under this bylaw, every principal, director, manager, officer, employee, or agent of the corporation who authorized, assented to, acquiesced, or participated in the act or omission that constitutes the offence is guilty of the offence whether or not the corporation has been prosecuted for the offence.
PARTNERSHIPS	59	If a partner in a partnership is guilty of an offence under this bylaw, each partner in that partnership who authorized, assented to, acquiesced, or participated in the act or omission that constitutes the offence is guilty of the offence.
REPEAL	60	The Vehicle for Hire Bylaw, Bylaw 14700, is repealed.
COMING INTO FORCE	61	This bylaw comes into force on March 1, 2016.

READ a first time this	17 th	day of	November	, A.D. 2015;
READ a second time this	27 th	day of	January	, A.D. 2016;
READ a third time this	27 th	day of	January	, A.D. 2016;
SIGNED and PASSED THIS	2 nd	day of	February	, A.D. 2016

THE CITY OF EDMONTON



MAYOR



CITY CLERK

SCHEDULE A - FARES

Part I: Fares Applicable to Taxis and Accessible Taxis

(1) A person driving an accessible taxi or taxi must charge a fare that equals:

- (a) \$3.60 for the first 135 metres or any portion thereof;
- (b) \$0.20 for each additional 135 metres;
- (c) \$0.20 for each additional 24 seconds of waiting time (equivalent to approximately \$30.00 for each hour of waiting time); and
- (d) \$3.60 for any request for service cancelled upon arrival without prior notice,

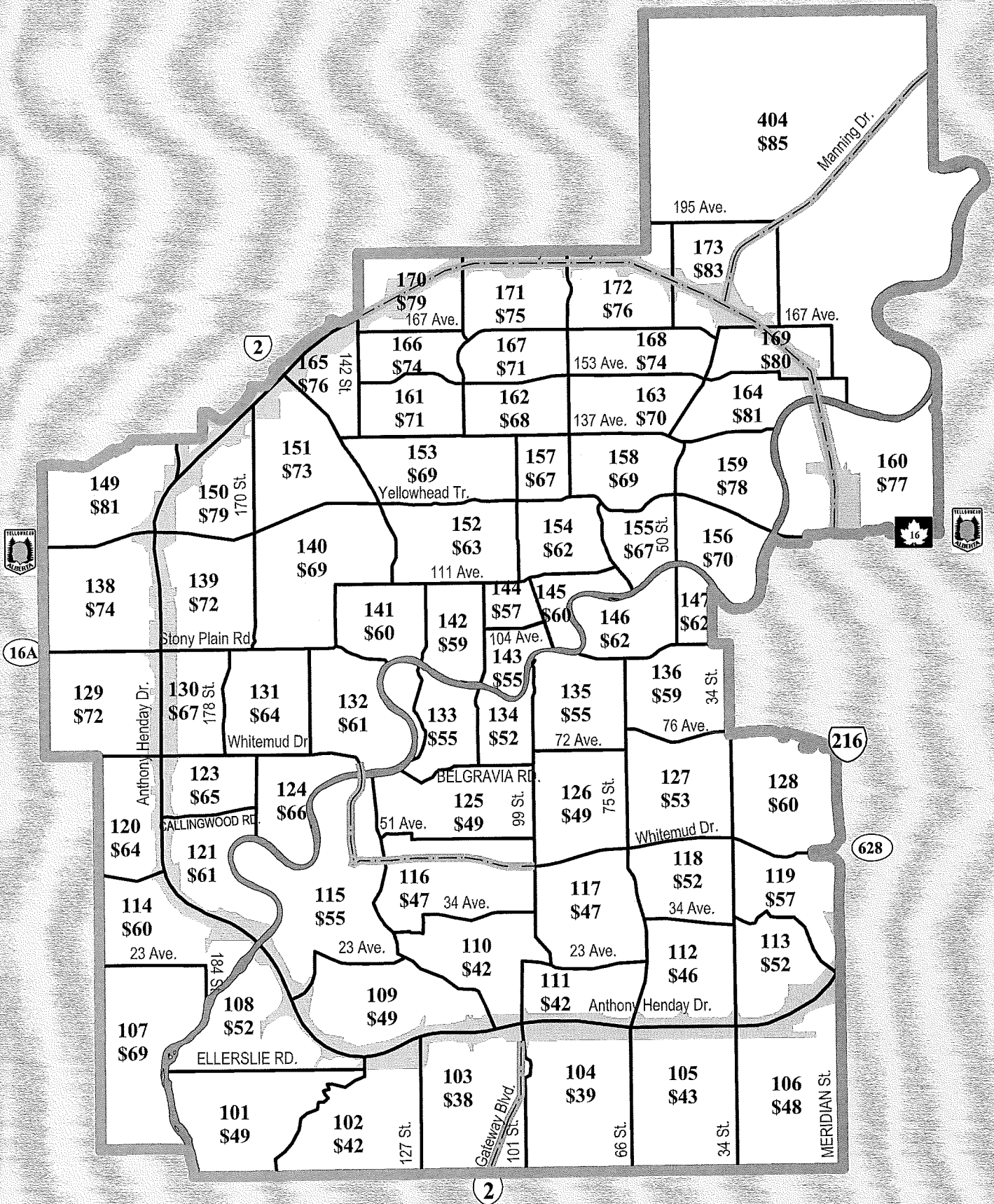
unless the service has been pre-arranged through a mobile application approved by the City Manager or is provided pursuant to a pre-existing written agreement entered into by the dispatcher of the accessible taxi or taxi, in which case the person driving the accessible taxi or taxi must charge at least \$3.25 per trip, or \$3.25 for any request for service cancelled upon arrival without prior notice.

- (2) If all passengers will be dropped off at the Edmonton International Airport and the fare calculated pursuant to section (1)(a)-(c) exceeds the flat rate indicated in the attached rate map for the zone in which the first passenger is picked up, the applicable flat rate must be charged in lieu of the fare calculated pursuant to section (1)(a)-(c). If the applicable flat rate does not exceed the fare calculated pursuant to section (1)(a)-(c), the applicable flat rate does not apply and the fare will be charged in accordance with section (1)(a)-(c).
- (3) A discount of 10% may be given on the fare charged pursuant to section (1) if any passenger is 65 years of age or older.
- (4) The City Manager may require a dispatcher to, upon reasonable written notice, produce a copy of any agreement referred to in section (1).
- (5) For any service provided where the fare charged does not comply with this Part, the dispatcher of the accessible taxi or taxi is deemed to have also contravened this Part.

Part II: Fares Applicable to Private Transportation Providers

- (1) A person driving a private transportation provider must charge at least \$3.25 per trip, or \$3.25 for any request for service cancelled upon arrival without prior notice.
- (2) For any service provided where the fare charged does not comply with this Part, the dispatcher of the private transportation provider is deemed to have also contravened this Part.

Flat Rate Edmonton International Airport



SCHEDULE B - FEES

Administration Fee	\$ 35
Driver's Licence	
i. One year	\$ 60
ii. Two year	\$ 100
Dispatch Licences	
i. General Dispatch	\$ 1000
ii. Regional Private Transportation Provider Dispatch	\$ 1000
iii. Commercial Private Transportation Provider Dispatch:	
TOTAL of:	
Annual Licence Fee	\$ 50,000
Annual Accessibility Surcharge*	\$ 20,000
Per Trip Fee	\$ 0.06
Licence Replacement Fee	\$ 100
Taxi Licence/Accessible Taxi Licence Transfer Fee	\$ 930
Vehicle Licences	
i. Accessible Taxi	\$ 400
ii. Limousine	\$ 400
iii. Private Transportation Provider:	
TOTAL of:	
Annual Licence Fee	\$ 400
Annual Accessibility Surcharge*	\$ 50
iii. Shuttle	\$ 400
iv. Taxi	\$ 400

* Fee waived for Regional Private Transportation Provider Dispatchers or Commercial Private Transportation Provider Dispatchers that provide proof in a form acceptable to the City Manager of equivalency with section 16(1)(c)