

Business licences for bars and lounges have changed.

As of January 1, 2012 the Bar/Lounge business licence category was replaced with new categories. The new categories are intended to more accurately describe the nature of your business and help the City better regulate Edmonton's valuable night-time economy.

Most licensed restaurants, bars and lounges will now be licensed under one of two categories.

If your business always allows minors: Alcohol Sales [Consumption on Premises/Minors Allowed]

This licence applies to your business if it:

- allows minors in ALL areas of the establishment during ALL hours of operation

Example: A restaurant without a lounge

Documentation

As an existing business, no additional documentation is required for this type of licence. Simply contact a Business Licensing Advisor to update your category.

If your business ever prohibits minors: Alcohol Sales [Consumption on Premises/Minors Prohibited]

This licence applies to your business if it:

- prohibits minors from at least SOME portion of the establishment during SOME portion of your operating hours

Examples: A restaurant with a lounge; a pub that allows minors until 9 p.m.

This licence also applies to your business if it:

- prohibits minors from the premises entirely

Example: A nightclub

Documentation

This type of licence requires the following documentation:

If the owner is a corporation:

- A Corporate Registry Search from Service Alberta
- A Police Information Check for all primary managers, owners, partners, directors and officers

If the owner is not a corporation:

- A Police Information Check for the owner(s)

It also requires four control plans. These plans outline how your business will manage:

- Noise
- Patron management
- Security, and
- Medical/safety

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A guide to updating your business licence and templates for completing control plans are available for download from **www.edmonton.ca/businesslicences**

These documents are required only once, unless your business changes. Contact a Business Licensing Advisor for more information. We will confirm that your existing development permit is appropriate for your business when we update your category.

We're here to help.

If you're ready to renew your licence, or if you require more information, please contact a Business Licensing Advisor.

Business Licensing Advisors are also available to provide assistance updating your licence or completing your control plans.

Contact us.

Phone:

780-442-5054 to speak with a Business Licensing Advisor

In Person:

City of Edmonton Customer Service Centre
5th Floor
HSBC Bank Place
10250-101 Street
Monday through Friday, 8 a.m. and 4:30 p.m.

Email:

businesslicences@edmonton.ca

You can also visit

www.edmonton.ca/businesslicences for more information on renewing your business licence and the business licence bylaw changes.