

# LAND DEVELOPMENT APPLICATION (LDA) SUBDIVISION PROCESS REVIEW

## WHAT

This project involved a review of the LDA processes related to subdivision applications approved by Subdivision Authority.

## WHY

Edmonton provides jobs, homes, higher educational opportunities, commercial and industrial development that fuel and support economic prosperity. We have a strong economy and a bright future - subdivision of land supports Edmonton's growth.

## HOW

Current Planning will lead the project and outreach to stakeholders involved in the process.

## WHEN

The process improvements will be effective Monday, July 13, 2015.

## KEY HIGHLIGHTS

- Subdivision Training Manual and on-going training opportunities
- Process Improvements
- Clarity of roles and responsibilities within the process
- A formalized feedback loop to circulation agencies
- New structure for final review prior to Subdivision Authority
- Established timelines
- Periodic review of standard clauses

## NEXT STEPS

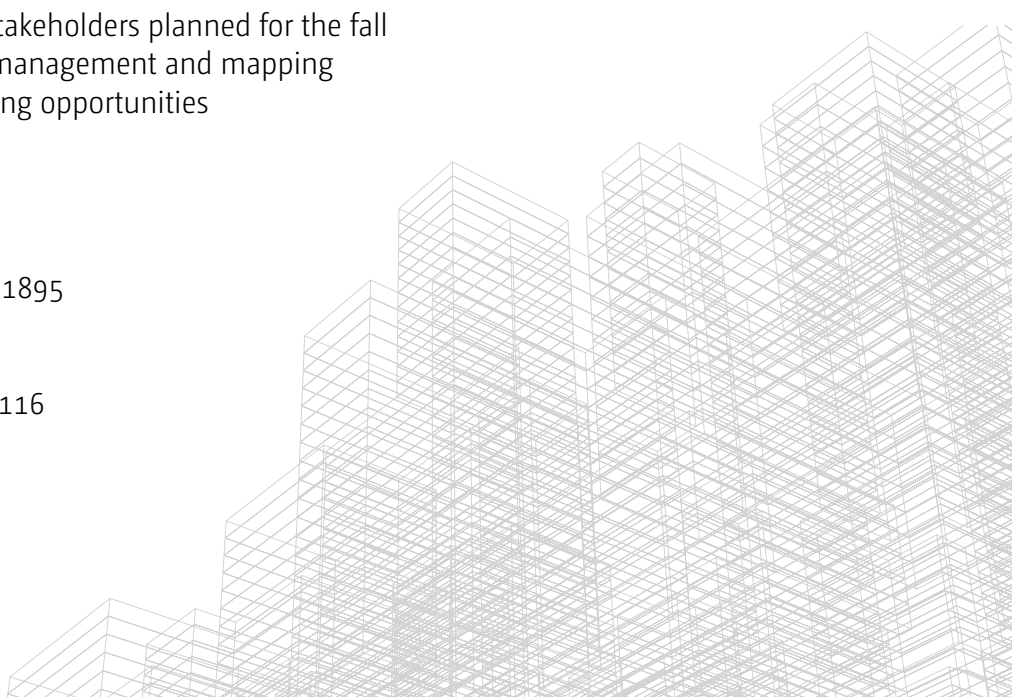
- Information sessions for external stakeholders planned for the fall
- Review of technical support, data management and mapping
- Networking and relationship building opportunities

## Contact the Project Team

April Gallays, Subdivision Officer  
april.gallays@edmonton.ca | 780-496-1895

Kim Petrin, Senior Planner  
kim.petrin@edmonton.ca | 780-496-6116

June 2015



# SUBDIVISION PROCESS CHART

[www.edmonton.ca/subdivision](http://www.edmonton.ca/subdivision)

Land Development Application  
submitted, reviewed, and accepted

5  
DAYS

Notice may be sent to adjacent land owners  
Technical review by city departments and external agencies

21  
DAYS

Application revised and issues addressed  
Additional reports/studies may be required  
A repeat technical review may be necessary

Application revised and issues addressed

7  
DAYS

“Conditions of Approval” letter and map drafted

10  
DAYS

Application reviewed by the Subdivision Authority

8  
DAYS

Approved

Engineering Drawings  
submitted and  
approved

Servicing Agreement executed  
and all subdivision  
conditions met

Application submitted and  
endorsed by the  
Subdivision Authority

Plan of Survey submitted, and  
registered by Alberta  
Land Titles

8  
DAYS

Refuse

Appeal to Subdivision and  
Development Appeal Board  
(SDAB)

REFUSED

No Further action

APPROVED