

Asphalt/Concrete Sawing and Coring Services
Call Out List
Valid from Sept 1, 2013 to Aug 31, 2014

Contractor	Outline Agreement	Phone number
Canwest Concrete	D925251	780-218-6994
Derrick Concrete	D925251A	780-436-7934

Handheld Sawing	Primary (1st) Contractor	Secondary (2nd) Contractor
Gas or Electric Hand/Ring/Chain Sawing	Derrick Concrete (D925251A, Line 1)	Canwest Concrete (D925251, Line 1)
Hydraulic Hand/Ring Sawing	Derrick Concrete (D925251A, Line 1)	Canwest Concrete (D925251, Line 1)
Hydraulic Chain Sawing	Derrick Concrete (D925251A, Line 1)	Canwest Concrete (D925251, Line 1)

Slab Sawing	Primary (1st) Contractor	Secondary (2nd) Contractor
Asphalt	Canwest Concrete (D925251, Line 1)	Derrick Concrete (D925251A, Line 1)
Soil Cement & Cured Concrete	Canwest Concrete (D925251, Line 1)	Derrick Concrete (D925251A, Line 1)
Curb & Gutter	Canwest Concrete (D925251, Line 1)	Derrick Concrete (D925251A, Line 1)

Wall Sawing	Primary (1st) Contractor	Secondary (2nd) Contractor
All Wall Sawing	Canwest Concrete (D925251, Line 1)	Derrick Concrete (D925251A, Line 1)

Coring in Asphalt, Soil Cement & Concrete	Primary (1st) Contractor	Secondary (2nd) Contractor
All Coring	Canwest Concrete (D925251, Line 1)	Derrick Concrete (D925251A, Line 1)

Other Charges	Canwest Concrete	Derrick Concrete
Additional Labour	If Applicable	If Applicable
Show Up Fee	If Applicable	If Applicable
Standby Charge(Operator & Equipment)	If Applicable	If Applicable
Snow and Ice Clearance	If Applicable	If Applicable

Dispatching

Review Uperform Training Tool "Step 1 - Dispatching using Hired Equipment Contracts"

Identify with requestor what Class of Service is required (e.g. Slab Sawing)

Identify with requestor the category of service that is required within the Class (e.g. Slab Sawing in Asphalt).

Identify with the requestor where and when they require the service (i.e. Site Contact Name & Phone Number, Date, Time, Work Location). Record this information in the Header Delivery Text of the Contract-Release Purchase Order (i.e. C-Release)

To fill the order begin by placing call to the Primary Contractor for Class of Service required (e.g. Primary Contractor for Slab Sawing Services is Derrick Concrete). As per the contract terms, if the primary contractor cannot be reached at the number provided or does not accept the work then document the attempt and proceed to the secondary contractor to fill the order. Record this information in the Header Note of the Contract-Release Purchase Order (i.e. C-Release).

P.O/C-Release

Contract - Release Purchase Orders

Review Hired Equipment Uperform Training Tools

Record in the Header Delivery Text of the Contract-Release Purchase Order (i.e. C-Release) who, where and when the service is required for (i.e. Site Contact Name & Phone Number, Date, Time, Work Location).

After selecting services you will note that the quantity is 1, unit of measure is \$\$ and the Gross price is 1. This is because the final cost (i.e. Gross Price, excluding GST) of the work will not be known until the work is completed. The Gross Price will be updated to the approved invoice amount once the invoice is received.

Ensure the invoice delivery location is indicated in the Header Delivery Text of the P.O so the Gross Price can be updated to the approved invoice amount

Service Entry

Review Hired Equipment Uperform Training Tools

Once the invoice is received identify the P.O that the was issued for the work

Obtain the Contractor Pricing Schedule which is attached the Contractor's contract in SAP (e.g. Derrick Concrete is D925251A)

Identify the service class and category of service on the Pricing Schedule which should be identified on the Contractors Invoice (e.g. Slab Sawing in Asphalt)

Using the formula (i.e. per Inch depth*per linear foot *rate (except for minimum charge) and the applicable rates for the service provided confirm that the Invoice amount is equal to the Contract amount . **NOTE** if the calculated Contract rate is less than the minimum call out charge (e.g. Slab Sawing in Asphalt minimum charge is \$295.00) then the Minimum Charge applies. If the calculated Contract rate is higher than the minimum charge then the higher rate applies.

If the Invoice amount is incorrect contact the Contractor and request a revised invoice

If the Invoice amount is correct then update the Gross price field of the service master on the purchase order to reflect the invoice amount (e.g.. change from \$1.00 to \$325.00) **NOTE: DO NOT CHANGE THE QTY COLUMN** of the service master. It should ALWAYS remain 1

CONTRACT SPECIFICATIONS

1. WORK

- 1.1 The Work involves the provision of Asphalt/Concrete Sawing and Coring Services on an if, as and when required basis for various departments at various locations throughout the City of Edmonton.
- 1.2 Construction budgets, priorities and field conditions all affect the actual work volume and they vary significantly year to year
- 1.3 The City of Edmonton reserves the right to choose the construction method. There is no implied method simply because jobs have been performed in a specific way at any time in the past.
- 1.4 Jobs will vary in length, depth and diameter
- 1.5 The cost of over cuts must not exceed the total depth of the product cut cost.(i.e. 8" Depth Cut 8" of over cut). Measurement of cuts shall be the total length of the cut including the over cut which will depend on the depth of the cut.
- 1.6 All Work will be inspected by User Department after completion and before payment is made. Any deficiency discovered must be rectified by the Contractor within one (1) week of notification

2. HOURS OF WORK

Whenever possible, Work will be performed during normal working hours, 5 days per

2.1 week.

2.2 Some Work may be performed during off hours, evenings and weekends

2.3

Where the Equipment and Operator are scheduled for Work arrive on job site and are not used and released, the City will pay the Contractor \$100.00 to be referred to as "Show-up time" unless the Contractor has been advised that the Equipment and Operator will not be required or where it is obvious from inclement weather that the Work will not proceed

3. OPERATOR QUALIFICATIONS

- 4.1 The Operator must be fully trained and proficient in providing the services and have any necessary certifications.
- 4.2 The Operator shall be experienced in Maintenance/Construction type work and be able to work in close proximity to Utility Services, both above and below ground.

4. CALL OUT LIST

- 5.1 The City will attempt to dispatch Contractors using the Call-Out list (i.e. results from the related Tender, highest evaluated score to lowest evaluated score within a category of service). Should the Contractor be unable to provide the service requested or if the City is unable to get in contact with the Contractor, The City will carry on to the second ranked Contractor within that category of service and so forth.
- 5.2 The City reserves the right to dispatch a lower ranked Contractor within a category of service before a higher ranked Contractor within the same category of service, provided such is deemed beneficial to a given project by the City of Edmonton.