



## **CALL FOR ART SUBMISSIONS 2017** **JURIED EXHIBITION**

### **The Muttart Conservatory offers emerging and established artists an opportunity to exhibit their works.**

The Muttart Conservatory is a public facility operated by the City of Edmonton. It is open daily year round with the exception of Christmas Day. Centrally located in Edmonton's river valley, the facility has an annual attendance of approximately 124,000 visitors. For more information about the facility, visit [muttartconservatory.ca](http://muttartconservatory.ca).

### **Exhibits**

The Muttart Conservatory Art Committee is currently inviting submissions for art displays for the Art Wall in the Conservatory for 2017. We invite those working in any two-dimensional medium to submit proposals to show their work. We are seeking to highlight artists in Edmonton and area. Exhibits are on display for 4 – 7 weeks in duration. The exhibit area is located on the north side of the Conservatory's central atrium, the area to which visitors return after visiting each pyramid. It is approximately 6 feet high and 36 feet long and is composed of white painted board with magnetic paint. The facility provides the hooks with which to hang art works. All works must be professionally framed.

### **Submission selection**

Submissions are juried by volunteer members of the Muttart Conservatory Art Committee. Decisions of the Committee are final. Although there is no content or subject requirements, works that would complement the Muttart Conservatory mandate, (for example: inspired by nature) are favorable. Works will be chosen for quality, originality, and consistency of form and style and **must** be suitable for a public space serving people of all ages.

### **Submission requirements**

Artists and/or groups interested in exhibiting at the Muttart Conservatory should include all of the following, clearly labelled:

- Artist's statement and cv. (A biography of the artist (group submissions should include information on all artists))
- The theme of the exhibition and a potential title for the proposed show, plus a promotional summary (25 – 50 words) of the proposed exhibition for use in general publicity
- Electronic Images of 12-14 works, with the size, date, title, medium and price of each indicated. Please include Electronic copies of images in jpg, bmp or web-capable format on a cd or a flash drive.
- Applicants must complete the attached application form and send it with the requested information to:

Muttart Conservatory – Attention: Art Committee  
P.O. Box 2359 ■ Edmonton, AB ■ T5J 2R7



### **Deadline for Submissions**

All submissions to be considered for exhibition in 2017 must be received by no later than September 6, 2016. All candidates will be notified by October 31, 2016. The decisions of the Muttart Conservatory Art Committee are considered final. If you wish for your proposal package to be returned after judging, please include a self-addressed, stamped envelope with your submission.

### **Exhibition arrangements**

Artists are responsible for framing, delivering, hanging or otherwise displaying and removing their own art. Please keep in mind that all work needs to be hung from a hook suspension and should be framed and wired to accommodate this. Artists are responsible for supplying supplemental materials to accompany the exhibition and assist in promoting their show, such as a guest book, on-site poster, labels and price list.

### **Sale of works**

Artists have the option of pricing the works in their exhibit for sale to the public. The Muttart Conservatory Gift Shop will handle all sales transactions. The Muttart Conservatory will receive a 20% commission on all art sold during the period of the exhibition. In addition, a 2.5% surcharge is added to sales transactions completed by credit card. There is no other financial remuneration for exhibiting art work.

### **Applying After an Exhibit**

Artists or groups that have exhibited at The Muttart Conservatory may not apply for the year following their exhibit, but may re-apply the year after that. One show per artist/group in each 2 year period.

### **Publicity**

The Muttart Conservatory may use the promotional summary provided with the artist's submission in standard publicity venues such as the website listing, etc. Artists may arrange for additional advertising at their own discretion and expense.

### **Liability/Insurance**

The Muttart Conservatory does not insure works on display at the facility. Artists are encouraged to consult his or her insurance company and obtain insurance for the Exhibit.

The City of Edmonton assumes no risk of loss or damage during the Exhibition.

Personal information collected from you is collected under the authority of S.32c of the *Freedom of Information and Protection of Privacy Act* and will be used to administer program registration, membership management and facility bookings for Community Services. Aggregate data will be used for program planning and evaluation. Questions about the collection of personal information should be directed to the Community Services FOIP Coordinator at 311.



### **Summary of Instructions**

I, \_\_\_\_\_, (the artist) understand and agree to the following:

- The artist must provide their own insurance to cover loss or damage to their works. Muttart Conservatory is not responsible for loss or damage. If selected, proof of insurance is required.
- It is the artist's responsibility, if selected to exhibit, to have a commissioner of oaths sign off on the Muttart Art Wall Contract. This is at the artists own expense and non-negotiable.
- It is the artist's responsibility to submit a completed contract, a list of works, with the Artist's Name, Title, Medium, & Price to the on-site coordinator at least 6 weeks prior to the exhibit date.
- The artist is responsible for supplying supplemental materials to accompany the exhibition and assist in promoting their show. This includes an on-site poster (no larger than 8 1/2" by 11"), title cards for each art piece (app. 2"x3"), as well as, business cards (or equivalent).
- The artists must be prepared to set up and take down their exhibit within their allotted time slots.

\_\_\_\_\_

Artist Signature

\_\_\_\_\_

Date



muttartconservatory.ca

## **2017 APPLICATION FOR ART EXHIBITION**

Name of Artist(s) (Individual or Group):

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Contact Person:

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Address of Contact Person:

(Street Address)

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(City)

(Province)

(Postal Code)

Daytime Telephone:

(Other)

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Email address:

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Have you exhibited previously at the Muttart Conservatory?

☐ No

☐ Yes

If "Yes", when?

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How did you hear about the Muttart Conservatory Art Wall?:

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### **PROPOSED EXHIBIT**

Theme:

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Medium:

Number of works for exhibit:

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Please ensure you have included ALL the information requested.

- ☐ Artist's statement and CV.
- ☐ The theme & title of the exhibition
- ☐ Electronic Images of 12-14 works, with the size, date, title, medium and price indicated
- ☐ Brief promotional summary
- ☐ Self addressed, stamped envelope for return of proposal package (optional)
- ☐ Signed *Summary of Instructions Sheet*

***Please note: incomplete submissions will not be juried.***

Date:

Signature(s):

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