

Edmonton Inquiring Minds Site School Application 2016-17

Philosophy

Children learn best by doing. An Inquiring Minds partnership offers teachers the opportunity to move their classroom to a community Site for a week of hands-on, multi-sensory learning. **Student learning is enhanced** by meeting curriculum expectations through **meaningful connections to the real world**.

Site School Program Information (specific Site details on reverse)

- **Grades Accepted:** Each Site programs for different grade ranges so please insure you apply appropriately.
- **Available Weeks:** The number of weeks and dates available is Site-specific.
- **Cost:** All Sites are funded differently and have different costs. These costs are subject to change. Some Sites may have scholarships or grants available for classes demonstrating high needs. Speak to the Site Staff for details.
- **Applying:**
 - **Individual teachers must apply to be accepted. The teacher who will be attending the Site must complete the application; another individual or group may not complete it on the attending teacher's behalf.**
 - Multiple applications from a single school **must be unique** in nature. A separate application must be filled in for **each class applying**. We will contact you to rewrite your application if it does not meet this criterion.
 - If you have applied in a previous year, **you must submit a new application** (changing dates on an old application is frowned upon).
- **Successful Applications:**
 - Final acceptance will be based upon application quality and individual Site School policies. Acceptance to any of the programs is at the discretion of the Site Staff
 - Successful applications demonstrate that the applying teacher is a committed, thoughtful professional who is curious and creative. **The teacher is the driving force of a Site School experience.**
- **After Acceptance:**
 - **The Site Staff must be notified of any changes to the application once accepted.** Continued acceptance is dependent upon the Site Staff's approval of changes. Each Site has specific cancellation policies; contact the Staff for details.
 - *For most Sites*, the teacher (not a class, grade or school) is accepted into the program. Contact Site Staff about individual grade and assignment change policies.
- **Your Week:**
 - The accepted teacher **must attend each full day** with the class unless prior arrangements have been made with the Site.
 - A 'class' is considered to be only the students registered in one teacher's homeroom. A class *typically* consists of 30 students or less. **Larger classes may require the approval of the Site.**
- **Final Notes:**
 - A teacher or class **will not be accepted into more than one Site** in a school year. Some Sites will not accept the same teacher for consecutive years; contact the Site Staff for more information about applying in back-to-back years.
 - The Site reserves the right to withdraw any acceptance at any time.

How to Apply

1. Complete part 1 of the application with the correct contact and Site School history information (part 1 must be signed by you and your principal to be considered complete).
2. Complete part 2 of the application as per the outlined guidelines.
3. Submit the application to the Site Staff at your **FIRST CHOICE ONLY** (contact information on reverse). You will receive confirmation of the **receipt of your application within 3 business days**. **If you do NOT receive a confirmation notice** in that time, please contact the Site Staff.

****We do not accept faxed applications. Email or snail mail your application to the appropriate Site.****

Important Dates

- Wednesday, January 20, 2016, 4:00pm-6:00pm – Edmonton Inquiring Minds Open House; Edventure Lodge, Edmonton Valley Zoo (formerly Teacher Information Night)
- April 22, 2016, 4:00pm: Application deadline **LATE APPLICATIONS WILL NOT BE ACCEPTED**
- May 12, 2016: Acceptance notification deadline
- **TEACHER TRAINING** – Sites host **mandatory** teacher training in May, June OR August. Contact the Site to find out exact date (information on reverse).



Contact Information, Fees & Grades Accepted (subject to change)

Active Living School

Contact: Philip MacMahon
Phone: 780.944.1381
Email: philip.macmahon@edmonton.ca
Number of Weeks: 30 | Grades: K-6
Fee: TBD

City Hall School

Contact: Linda Hut
Phone: 780.944.7826
Email: linda.hut@edmonton.ca
Website: edmonton.ca/cityhallschool
Number of Weeks: 24 | Grades: 1-12
Fee: \$800, transportation included

Edmonton Oilers ICE School

Applications **by invitation only** this year
Contact: Diane Gurnham
Phone: 780.471.8123 (until June 30)
Email: dgurnham@edmontonoilers.com
Website: edmontonoilers.com/iceschool
Number of Weeks: 10-12 | Grades: 2-9
Fee: \$850, transportation included

EJ School (Edmonton Journal)

Contact: Sandy VanRiper
Phone: 780.996.4423
Email: sandyvanriper@gmail.com
Number of Weeks: 6 | Grades: 4-9
Fee: \$0, class must arrange and pay for transportation

Farm School (Stony Plain Multicultural Heritage Centre)

Contact: Marlene MacDonald
Phone: 780.963.2777
Email: marlene@multicentre.org
Number of Weeks: 4 | Grades: 4-6
Fee: \$1000, includes transportation

Fort School (Fort Edmonton Park)

Contact: Mary Pinkoski, Nathalie Zacharewski
Email: mary.pinkoski@edmonton.ca,
nathalie.zacharewski@edmonton.ca
Number of Weeks: 20+ | Grades: 4-12
Fee: \$1000, class must arrange and pay for transportation

Green School (Devonian Botanic Garden – University of Alberta)

Contact: Deb Greiner
Phone: 780.987.3054 ext 2228
Email: dbggreen@ualberta.ca
Number of Weeks: 26 | Grades: 4-8
Fee: \$1190, includes transportation

Jube School (Northern Alberta Jubilee Auditorium)

Contact: Tarryn Koll
Phone: 780.427.5057
Email: tarryn.koll@gov.ab.ca
Number of Weeks: 4-6 | Grades: 1-9 (will take multiple grades from same school, maximum 65 students)
Fee: \$600, class must arrange and pay for transportation

Museum School (Royal Alberta Museum)

Contact: Tara Beck
Phone: 780.453.9116
Museum School will not run in 2016-17. During this time, the museum galleries will be closed as we start our move to the new museum. Our current galleries will turn into construction zones as specimens, objects and dioramas are removed to help populate more than 82,000 square feet at our new downtown location. We will miss you, but are excited about all we will have to offer in the new museum!
www.royalalbertamuseum.ca/new/faq.cfm

School at the Legislature

Contact: Brooke Stuckey
Phone: 780.415.8935
Email: satl@assembly.ab.ca
Number of Weeks: 30 | Grades: 6
Fee: \$700, transportation included

Sound School (Winspear Centre)

Contact: Alyssa Paterson
Phone: 780.401.2531
Email: apaterson@winspearcentre.com
Number of Weeks: 4-6 | Grades: 2-6
Fee: \$700, class must arrange and pay for transportation

U School (University of Alberta)

Contact: Amissa Jablonski, Tiffany Smith
Phone: 780.492.0003
Email: amissa.jablonski@ualberta.ca,
tiffany.smith@ualberta.ca
Website: uschool.ualberta.ca
Number of Weeks: 24-26 | Grades: 4-9
Fee: \$0, class must arrange and pay for transportation
*only accepts socially vulnerable, Aboriginal and rural schools

Zoo School (Valley Zoo)

Contact: Courtney van Roijen
Phone: 780.496.6929
Email: courtney.vanroijen@edmonton.ca
Number of Weeks: 16 | Grades: 1-12
Fee: \$275 (tentative), class must arrange and pay for transportation



Part 1: Contact and Site School History Information

I am applying to:

- | | |
|---|--|
| <input type="checkbox"/> Active Living School (Edmonton Recreation Centres) | <input type="checkbox"/> Green School (Devonian Botanic Gardens) |
| <input type="checkbox"/> City Hall School | <input type="checkbox"/> Jube School (Northern Alberta Jubilee Auditorium) |
| <input type="checkbox"/> Edmonton Oilers ICE School (Rogers Place) | <input type="checkbox"/> School at the Legislature |
| <input type="checkbox"/> EJ School (Edmonton Journal) | <input type="checkbox"/> Sound School (Winspear Centre) |
| <input type="checkbox"/> Farm School (Stony Plain Multicultural Centre) | <input type="checkbox"/> U School (University of Alberta) |
| <input type="checkbox"/> Fort School (Fort Edmonton Park) | <input type="checkbox"/> Zoo School (Edmonton Valley School) |

Museum School (Royal Alberta Museum) **will not be accepting applications this year due to Site move.

School Information:

School:	Principal Name:	
School Board: <input type="checkbox"/> EPSB <input type="checkbox"/> ECSD <input type="checkbox"/> Other (please specify):		
Mailing Address:		
City:	Postal Code:	School Phone:

Teacher Information:

Teacher Name:	
Teacher Email:	Teacher Cell Number:
Anticipated Grade:	Anticipated Number of Students:

What will be the **big idea** that will be driving your Site School experience? _____

Have you been to the Site to which you are applying before? ☐ No ☐ Yes – When? _____

Have you been to a Site School before?

☐ No ☐ Yes – Please list your 3 most recent Sites and dates attended

1. _____
2. _____
3. _____

Have you applied to a Site School in the past and **not** been accepted?

☐ No ☐ Yes – When? _____ Which Site(s)? _____

Do you wish to be placed on a wait list for the Site School to which you applied if we are not able to accept your application?

☐ No ☐ Yes

Would you like to be considered for another Site School should the Site to which you applied not be able to accept you?

☐ No ☐ Yes – Which Site(s)? 1. _____ 2. _____ 3. _____

Is your school on an alternative schedule (i.e. year-round calendar)?

☐ No ☐ Yes – Please elaborate: _____

All Sites require classes to attend for a full 5-day week. Please indicate dates your class **CANNOT** attend a full week (due to PD days, planned teacher absence, etc.). We will use this information to schedule all our accepted classes. It is difficult to change dates after all weeks have been assigned, please ensure your information is accurate (other than PD days and school holidays).

September: _____
October: _____
November: _____
December: _____
January: _____

February: _____
March: _____
April: _____
May: _____
June: _____

Teacher Signature:	Principal Signature:
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** Both the teacher and principal signatures are required to consider an application complete



Part 2: Site School Experience Proposal

Proposal Guidelines:

Your proposal should convey your intentions for your Site School experience. Be creative! How you choose to demonstrate your answers is up to you. We accept a variety of different formats including written essays, collages, word webs, cartoons, multimedia (audio/visual) etc. When submitting, please insure you address the topics below and keep in mind our **two (2) page limit** for written submissions.

Your application should address the following topics:

- Why have you chosen the Site to which you are applying? Why is that Site important to your school community?
- How would participating in a week-long Site School benefit **your students**? Illustrate how you will prepare your students to attend, what you hope your class will get out of the week and how you will continue relating to the experience throughout your school year. Be specific!
- Your 'big idea' for the week helps to create a successful learning experience. Expand on your theme stated in Part 1 – how will you work on it in your classroom throughout the year? How will you tie this to your Site School experience?
- A good application weaves curriculum connections (***not copied learning objectives**) throughout. Thinking about the Site School to which you are applying, describe what connections to curriculum you envision for your experience. Provide specific knowledge and skill examples where appropriate.
- Various modes of journaling (for example, reflective, observational, descriptive) are an essential part of any Site School experience. Students need to arrive with the knowledge of how to use their journals effectively. How will you prepare your class to engage with their journals? What strategies will you use to build these skills throughout the school year?

Submission Guidelines:

- Faxed submissions **WILL NOT** be accepted. Email or mail (if necessary) your application to the appropriate Site School contact. **If you are mailing your application, please email Part 1 of the application to the Site, make a photocopy of Part 2 (in case it does not arrive) and notify the Site that Part 2 is coming by mail.**
- Submit only the application – Part 1 **AND** Part 2 (no report covers please).
- Submissions are limited to two (2) pages. Please use an easy to read size and font.
- You will receive confirmation of the **receipt of your application within 3 business days. IF YOU DO NOT RECEIVE A CONFIRMATION NOTICE** in that time, please contact the Site Staff.

If you have questions about your application or attending a Site School, please contact the Site Staff!
We'd love to hear from you!

