

Market at the Zoo Vendor Application

**13315 Buena Vista Road
PO Box 2359
Edmonton, Alberta T5J 2R7**



The Edmonton Valley Zoo is a special place that inspires love and learning of animals and nature. Our market has roots in our four core values: stewardship, conservation, education and engagement:

- Provide the highest quality of care to the more than 350 animals that live at the zoo.
- Passionately practice environmental stewardship.
- Encourage and inspire learning through engaging and memorable events and activities.
- Fun experiences and rich interactions create lasting memories.

The *Market at the Zoo 2016* will be focused on sustainable, organic, local, fresh, upcycled, recycled and reusable products and services. There will also be live music each night and the zoo will be open until 9 pm. It is free for anyone to visit the Market at the Zoo and visit Wild Earth Cafe.

Our market will also adhere to the market guidelines approved by the minister of [Alberta Agriculture and Forestry](#). We require our vendors to meet the “make it, bake it, and grow it” criteria. Vendors who do not meet this requirement **may** be offered a table to sell their products pending availability and the merit of their sustainable practices as determined by the Market at the Zoo coordinator.

Please submit your application to zoomarket@edmonton.ca. If accepted to attend the Market at the Zoo, you will receive an email with your acceptance, dates selected, and more information.

For more information, please contact:

Market at the Zoo Coordinator
780-496-2982
zoomarket@edmonton.ca
www.valleyzoo.ca

Personal Information

Vendor Business Name: _____

Personal Name: _____

Address: _____

City: _____ Prov: _____ PC: _____

Day Time Phone: _____ Evening Time Phone: _____

Email: _____

Website: _____

Product Description

Check all categories that apply:

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Do you make, bake, or grow your own product?

☐ Yes

☐ No - If no, where is the product produced and by whom? _____

Category of product:

☐ Garden Produce

☐ Preserves

☐ Jewellery

☐ Green House Produce

☐ Candy

☐ Cosmetic Beauty

☐ Meat/Fish/Poultry

☐ Other food products

☐ Pet Crafts

☐ Dairy

☐ Pet Food

☐ Artwork

☐ Other Agriculture

☐ Knitting/Sewing

☐ Other Artisan Products

☐ Baking

☐ Woodcrafts

☐ Commercial Products*

☐ Face Painting/Temporary
Body Art**

☐ Other***

*If commercial products (please explain) _____

****Face Painting/Temporary Body Art - do you meet the [Alberta Health Services Face and Body Painting Guidelines](#)? YES / NO (if no please explain)**

(include link)

Provide a detailed description of all the items you intend to sell at the market. Products not listed will not be allowed at the market

What about your organization or products is “sustainable”? Please provide 2-5 sentences description (e.g. Locally-produced product, high nutritional value, organic, recycled or upcycled products, little packaging, low carbon footprint).

Market Dates Requested:

Check all dates below you would like to attend:

May	July	August	September
<input type="checkbox"/> Sunday May 8* (Event: Mothers Day) 12 - 4 pm	<input type="checkbox"/> Friday July 1 (Event: Canada Day) 11 - 4 pm	<input type="checkbox"/> Tuesday Aug. 2 2 - 8 pm	<input type="checkbox"/> † Sunday Sept 25 (Event: Free Admission Day) 10 - 5 pm
	<input type="checkbox"/> Tuesday July 5 2 - 8 pm	<input type="checkbox"/> Sunday Aug. 7 (Event: Myth busters) 12 - 4 pm	
	<input type="checkbox"/> Sunday July 10 (Event: Save Our Sea Ice) 12 - 4 pm	<input type="checkbox"/> Tuesday Aug. 9 2 - 8 pm	
	<input type="checkbox"/> Tuesday July 12 2 - 8 pm	<input type="checkbox"/> Tuesday Aug. 16 2 - 8 pm	
	<input type="checkbox"/> Tuesday July 19 2 - 8 pm	<input type="checkbox"/> Sunday Aug. 21 (Event: Cheeky Monkeys) 12 - 4 pm	
	<input type="checkbox"/> Sunday July 24 (Event: Tiger Tails) 12 - 4 pm	<input type="checkbox"/> Tuesday Aug. 23 2 - 8 pm	
	<input type="checkbox"/> Tuesday July 26 2 - 8 pm		

Event Day Markets

Tuesday Evening Markets

* For our Mothers' Day Market, we are planning an Arts Market (jewellery, artisans, beauty products, various art forms). Vendors will be accepted pending they fit the criteria.

**For Special Events, vendor space may be limited

There is a \$10.00 charge per booth at the Edmonton Valley Zoo's Market at the Zoo for 2016 (per date). Booth space is approximately 10'x10' square.

A vendor may cancel their booking up to 48 hours before the booking date with no penalty. All vendors that do not show up for their booking without prior notice will forfeit their registration fees. Certain days may be by invitation only.

Vendor Selection Questionnaire

A. Booth Requirements

Do you require a trailer with your market booth? ☐ Yes ☐ No

If yes please add the dimensions:

Width: _____ Length: _____ Weight: _____

Will you be using a generator at the market? ☐ Yes ☐ No

Do you require tables and chairs (max 2 tables/4 chairs)? ☐ 1 Table ☐ 2 Tables
☐ None

Will you be bringing a tent? Yes No

Tent requirements: maximum 10' x 10', with 20 lbs of weight on each leg to secure the tent in case of wind. Note: we will not provide tents or weights.

B. Our Rules and Regulations

Initial that you have read the current Market at the Zoo Rule and Regulation document (attached) ____.

C. License and Certificate

Please provide your current Edmonton Business License and a photocopy of the license (if applicable). Business License #: _____

Please provide your current Certified Kitchen License and a photocopy of the license (if applicable). Kitchen License #: _____

D. Disclosures

Occasionally the Market at the Zoo may take pictures during Market hours for use in marketing and advertising. Are you willing to allow your picture to be used, should it be taken?

Yes ☐ No

In order to comply with the Personal Information Protection Act, will you give consent to the Edmonton Valley Zoo to disclose your name, company name and/or telephone number to people inquiring about your product(s)? ☐ Yes ☐ No

Do you have separate liability insurance coverage? ☐ Yes ☐ No

Have you taken the Food Safety Course training? ☐ Yes ☐ No

I hereby certify that the information I have provided in this application is accurate and complete, and that I have read and agreed to comply with the current Rules and Regulations document.

Name of Applicant: _____

Signature of Applicant: _____ Date: (D/M/Y) _____

Waiver

This signed Waiver must be returned with the application form. In consideration of being allowed to use the facilities of the Edmonton Valley Zoo Market at the Zoo, located in the Plaza of the Edmonton Valley Zoo, we, the undersigned, hereby agree to the following:

- a) To waive any and all claims that we,

Name(s) (Must include all participating vendors):

Business (operating) Name:

may have against the Edmonton Valley Zoo, its Board of Directors, employees, agents, representatives and volunteers.

- b) To release from any and all liability for any loss, damage, injury or expense that occurs out of the use of any of the facilities at the Edmonton Valley Zoo and the EVZFM located in the main parking lot of the Edmonton Valley Zoo, by the above named Vendor(s), their family, their employees or volunteer participants.
- c) To hold harmless and indemnify the Edmonton Valley Zoo and the Market at the Zoo, located in the Plaza of the Edmonton Valley Zoo, from any and all liability for any property damage, personal injury to any third party or other financial loss or expense, including legal expense and costs of a solicitor-and-his-own-client full indemnity basis, resulting from the participation in any event to be held on the facilities of the Edmonton Valley Zoo and the Market at the Zoo, located in the Plaza of the Edmonton Valley Zoo, throughout the 2016 season.

We, the undersigned, hereby acknowledge that we have read the foregoing and understand its content, import and meaning.

Participant's Name (please Print)	Witness's Name (please print)
Participant's Signature (on behalf of all participating vendors listed above)	Witness's Signature
Date:	Date: