

## Completing your Picnic Site Reservation using EReg


The following steps will help you to complete your picnic site reservation once:

- you are logged in on the ereg website
- you have performed an availability search

1. Select the times for your reservation in the 'Search Results' area by clicking the appropriate boxes in the 'Book' column.



Location	Facility	Day	Date	Time	Available	Book
<a href="#">William Hawrelak Park</a>	<b>Wm. Hawrelak Park Site #1</b> <a href="#">View Details</a>	Tue	<a href="#">2014-May-27</a>	11:00AM-12:00PM	1	<input type="checkbox"/>
<a href="#">William Hawrelak Park</a>	<b>Wm. Hawrelak Park Site #1</b> <a href="#">View Details</a>	Tue	<a href="#">2014-May-27</a>	12:00PM-1:00PM	1	<input type="checkbox"/>
<a href="#">William Hawrelak Park</a>	<b>Wm. Hawrelak Park Site #1</b> <a href="#">View Details</a>	Tue	<a href="#">2014-May-27</a>	1:00PM-2:00PM	1	<input type="checkbox"/>
<a href="#">William Hawrelak Park</a>	<b>Wm. Hawrelak Park Site #1</b> <a href="#">View Details</a>	Tue	<a href="#">2014-May-27</a>	2:00PM-3:00PM	1	<input type="checkbox"/>
<a href="#">William Hawrelak Park</a>	<b>Wm. Hawrelak Park Site #1</b> <a href="#">View Details</a>	Tue	<a href="#">2014-May-27</a>	3:00PM-4:00PM	1	<input type="checkbox"/>
Showing 1 to 5 of 5 entries				First	Previous	1
				Next	Last	

2. Click the  button. You will be taken to the Cart screen.

3. Click the [Proceed to Checkout](#) button. You will be taken to the Checkout screen

[Show Details](#)

Click 'Show Details' above to view purchase details or remove items(s) from your cart.

**Current Balance: \$0.00**

**Charges**

Cart Charge Subtotal Before Tax:	\$268.96
GST21:	\$13.44
Account Charges:	\$0.00
<b>Total:</b>	<b>\$282.40</b>

**Payments**

Payment from Account:	\$0.00
<b>Payment from Credit Card:</b>	<b>(\$282.40)</b>

\*Card Type:

\*Card Number:

\*Exp. Date:

[Complete Transaction](#) [Cancel & Return to Cart](#)

4. Select the credit card type in the 'Card Type' drop down box.
5. Type your credit card number in the 'Card Number' field.
6. Select the month and year in the 'Exp. Date' drop down boxes.
7. Click the [Complete Transaction](#) button to complete your picnic site reservation