



## Little Squirrels Party

(ages 3.5 - 5) \*available all seasons

For any booking questions, modifications or cancellations please contact 780-496-2983 or email [cmsoutdoorprograms@edmonton.ca](mailto:cmsoutdoorprograms@edmonton.ca)

### The Party!

Let the squirrels run wild as they explore the River Valley. We'll read a story, do a craft, play some seasonal games, go on a squirrel hunt and top it off with some parachute games. After the program choose either an additional 1 hour room rental on site or a roaring fire outside that's perfect for hot dogs and marshmallow treats. The birthday child will also get a special gift from River Valley Programs to remind them of all the fun they had!

Available at Whitemud Park and Rundle Park

#### Included in the Program Fee

- 2-hour program, including all equipment, with knowledgeable instructors
- 1 hour room rental or outdoor fire, including fire supplies. We can provide hot dog/bannock sticks if requested
- The birthday child will receive a special gift from River Valley Programs
- Food is the responsibility of the party and not provided by River Valley Programs

### The Preparations!

#### Leaders

The leaders assigned to your birthday party will contact you the week before to confirm details with you.

#### Group Size & Adult Supervision

The maximum group size is 30 people, including adults and guests. A minimum of two adults must stay with the children to assist with supervision for groups over the age of 5 and four adults for groups under the age of 5. Additional guests require additional staff and program costs. In these circumstances, activities may be broken into smaller

groups where everyone can join together for cake and presents (the room rental or outdoor fire). Dogs are allowed in the parks but will not be permitted in the buildings and must follow all park rules (on leash vs off leash).

### **Any special requirements?**

River Valley Programs is committed to providing programming to all willing participants. To help us give your guests the best party possible inform us of any behavioral, medical, mobility or inclusion issues. Program content can be modified to include guests with specific needs.

### **Clothing & Footwear**

Our programs run rain, shine or snow so please come dressed for the weather. In poor weather we will do our best to take breaks but the majority of the activities will take place outside. For safety and comfort we ask that all guests who are participating in the activities wear closed toe footwear.

### **What to bring - Food**

Parties are responsible for supplying all food, cake, beverages, plates, cups, napkins and utensils. Adult supervisors will be responsible for preparing food items and clean up afterwards. Please note that not all sites are equipped equally (no stoves, microwaves or fridges) so we recommend easy to prepare or pre-made food items. If you choose to place an order for delivery, please note that you will be responsible for payment and delivery arrangements. Feel free to discuss amenities with the booking agent for specific locations.

### **What to bring - Decorations**

You may bring your own decorations for your room rental.

The following items are allowed:

- Table cloths and table decorations
- Banners
- Party hats
- Candles for the cake
- Hand held piñatas (the ones that are suspended and held at the end of a long, flexible stick)

Please do not bring

- Balloons
- Sparklers and other fireworks
- Items that need to be nailed or stapled into the wall
- Items that need to be hung from the ceiling

### **Early Access to Site (for set up)**

You may arrive a maximum of 15 minutes prior to your party to bring food and decorations into the rental room. You are welcome to arrive at the park at your convenience. Please make all early arrival arrangements directly with your leader when you speak to them the week before your party.

## Booking Information

Parties must be booked at least two months (60 days) in advance. Book early to have your choice of dates, times, locations and to avoid disappointment!

If you have any questions about our birthdays or would like to book phone: 780-496-2983 or email: [cmsoutdoorprograms@edmonton.ca](mailto:cmsoutdoorprograms@edmonton.ca)

## Cancellation Policy

- River Valley Programs run rain, shine or snow. We will take weather breaks but the majority of our activities take place outside
- You are required to provide written notice of cancellation of the birthday party via email at [cmsoutdoorprograms@edmonton.ca](mailto:cmsoutdoorprograms@edmonton.ca) or by phone 780-496-2983
- Cancellations with 4 – 30 days notice are subject to a fee of 50% of the program cost.
- Programs cancelled with less than 3 days (72 hours) notice will be charged the full program fee.